**DIOCESE OF EDINBURGH**

**St Andrew’s Building Fund Grants**

1. The works should:
* *primarily be of an emergency nature*
* *not be covered by insurance*
* *be urgent or unavoidable*
* *be critical to the proper functioning of the church/rectory*
* *be a danger to the public or a Health and Safety risk*
1. Applications are not required to meet all of the above criteria but relevant factors to be employed in considering applications include:
* *income, reserves,*
* *whether or not the building concerned is listed,*
* *any history relating to the matter for which a grant was being sought,*
* *previous history on the maintenance of the building and*
* *the record of the Charge with regard to quinquennial property reports.*
1. Grant applications will be dealt with by the Diocesan Buildings Committee whose decisions will be final.

**APPLICATION**

NAME OF CHARGE *(include name & details of contact person)*

|  |
| --- |
|  |

IS YOUR PROPERTY LISTED? *(Include the Category of Listing)*

|  |  |
| --- | --- |
| YES | NO |
|   |  |

|  |  |
| --- | --- |
| CATEGORY: |  |

DATE OF LAST QUINQUENNIAL REPORT *(Including name of architect/surveyor)*

|  |
| --- |
|  |

BRIEF SUMMARY OF WORKS FOR WHICH A GRANT IS BEING SOUGHT *(including drawings and photographs as appropriate)*

|  |
| --- |
|  |

BACKGROUND *(i.e. how have the works arisen?)*

|  |
| --- |
|  |

HOW ARE THEY CRITICAL TO THE FUNCTIONING OF THE BUILDING or AFFECT SAFETY/SECURITY?

|  |
| --- |
|  |

LEVEL OF GRANT REQUESTED *(£3,000 per annum will be available to award. Individual grants will normally not exceed £1,000.)*

|  |
| --- |
|  |

COMMENTS ON FINANCIAL POSITION TO SUPPORT THIS APPLICATION *(considerations will include income, reserves and exceptional/unexpected expenditure – see Note 2 above)*

|  |
| --- |
|  |

IS ANY OTHER FUNDING BEING APPLIED FOR FROM OTHER BODIES? *(Include names of bodies, dates submitted and amounts applied for)*

|  |
| --- |
|  |

SIGNATURE *(Rector, Property convenor or Treasurer)* DATE