



# SCOTTISH EPISCOPAL CHURCH DIOCESE OF EDINBURGH

DIOCESAN OFFICE • 21A GROSVENOR CRESCENT • EDINBURGH • EH12 5EL

A meeting of the Edinburgh Diocesan Synod will be held on **Saturday 11<sup>th</sup> March 2017**. The Synod Eucharist and Meeting will take place in St Paul's & St George's Church, 46 York Place, Edinburgh EH1 3JW starting at 9.45am (8.30am Eucharist)

SIMON FILSELL

**Diocesan Administrator**





## Church Address:

**46 York Place  
Edinburgh  
United Kingdom  
EH1 3JW**

Enter through the glass entrance foyer on York Place.



# Transport

St Paul's & St George's Church is located near the centre of Edinburgh on the corner of York Place and Broughton Street. It is close to the St James Shopping Centre and St Andrew Square.

## Church Building

**46 York Place  
Edinburgh  
United Kingdom  
EH1 3JW**



Enter through the glass entrance foyer on York Place or follow the directional signage on the day.

## Public Transport

### Tram

Edinburgh's tram stops right outside the church building.

### Bus

Many buses pass right by the church including:

4, 8, 10, 11, 12, 15, 15A, 16, 26, 44 & 45.

Other routes pass near to the church:

1, 5, 7, 14, 19, 22, 34, 49 & 55.

Bus and Tram times & Information is available from Lothian Buses on: 0131 555 6363 ([www.lothianbuses.com](http://www.lothianbuses.com)).

## Parking

Please be aware that parking in the streets around the church can be a challenge. There are a number of car parks near by

# SYNOD PROCEDURES

## VOTING - CANON FIFTY

### HOUSE OF LAITY

The lay members of the Diocesan Synod shall consist of a **Lay Representative** for each congregation within the diocese, as provided in Canon 63, the lay members of the General Synod elected by the lay members of the Diocesan Synod under Canon 52, Section 5, the alternate **members of the General Synod** elected under Canon 52, Section 7, such lay persons authorised for lay ministry under Canon 66 as the Bishop shall deem appropriate by virtue of the sphere of duty they perform and such additional members as the Diocesan Synod may elect. All lay members other than the additional members shall be entitled to vote except that only Lay Representatives of congregations shall vote in elections for members of the General Synod.

### HOUSE OF CLERGY

The clergy entitled to vote in Diocesan Synod shall be (first) all clergy **instituted** to a cure of souls within the diocese; and (second) all clergy who have their ordinary place of residence within the diocese and hold a formal **licence** under the hand of the Bishop to a definite sphere of duty involving regular pastoral work within the diocese, in terms of Appendix No.16, or hold a **commission** in terms of Appendix No.16(A): Provided that any such cleric living in the neighbourhood of the diocese though outside its limits with the written approval of the Bishop shall be deemed for the purposes of this Canon to have residence in the diocese.

## MOTIONS - CANON FIFTY

Every motion to be brought forward at the annual Synod must be intimated to the Bishop, and also to the Secretary of the Diocesan Synod not less than twenty-one days before the meeting of Synod; and the Secretary of the Diocesan Synod shall communicate every motion so notified to all the members of the Diocesan Synod, not less than fourteen days before the meeting. The Bishop, however, may on emergencies allow the introduction of a motion without previous notice. Motions can only be submitted by members of Synod qualified to vote. The Bishop may veto the discussion of any motion, though otherwise competent, unless at least five members of Synod qualified to vote express their desire that it should be discussed.

# EDINBURGH DIOCESAN SYNOD

Saturday 11<sup>th</sup> March 2017

## AGENDA & TIMETABLE

*St Paul's & St George's Church, Edinburgh*

8.30 am     **Said Eucharist**

9.00 am     **Coffee & pastries**

9.45 am     **Apologies and Notices**

9.50 am     **Bishop's Address**

**Bishop's Lent Appeal**

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10.15 am    **ADMINISTRATION**

**To approve the Minutes of the Synod held on 3 November 2016** (page 3)

**To receive the Annual Reports from Committees and other bodies:**

Diocesan Standing Committee – *David Palmer, Diocesan Secretary* (page 9)  
***Motion: This Synod approves the report of the Standing Committee***

Diocesan Finance & Management Committee - *David Palmer, Diocesan Secretary* (page 17)  
***Motion: This Synod approves the report of the Finance & Management Committee and its pendant committees.***

Presentation of Cathedral Accounts – *David Palmer, Diocesan Secretary*

Annual Safeguarding Report – *Simon Filsell, Diocesan Protection Officer* (page 26)

St Andrew's Fund – *Alex Stewart, Convenor, Diocesan Buildings Committee*

**Elections**– *David Palmer, Diocesan Secretary* (page 28)

- Election of Members of General Synod
- Election of Members of Provincial Committees
- Election of officials and Members of Diocesan Committees
- Election of Diocesan Secretary
- Election of Synod Clerk

**10.45am Canons** (page 35)

Canons 63 (section3); 31; 22 (Sections 2 and 3). These Canons were presented for First Reading at General Synod 2016 and now need consideration at Diocesan Synod

***Motion: This Synod approves the revision to Canon 63*** –*Colin Heggie, Diocesan Registrar*

***Motion: This Synod approves the revision to Canon 31*** –*The Bishop*

***Motion: This Synod approves the revision to Canon 22*** –*The Bishop*

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**12.15 pm LUNCH**

*(Soup, tea and coffee will be provided; please bring your own sandwiches)*

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**1.00 pm MISSION & MINISTRY**

**Mission and Ministry Report** – *Revd John Conway* (page 41)

- Diocesan Vision & Priorities
- St Hilda's Fund

***Motion: This Synod approves the reports of the Mission & Ministry Committee and its pendant committees.***

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**2.30 pm Presentations & Dean's Report**

**2.45 pm Any Other Business** – *any items must be notified to the Diocesan Administrator before the start of Synod proceedings*

**3.00pm The Bishop confirms the Acts of Synod**

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## Minutes of the Edinburgh Diocesan Synod held on 3 November 2016 at Palmerston Place Church, Edinburgh

### **APOLOGIES AND WELCOMES**

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The Revd Canon Frances Burberry welcomed the following newcomers to synod:

- Valerie Alcock – *Alternate Lay Representative, Haddington*
- The Revd Oliver Brewer-Lennon – *Edinburgh, St Peter's Luton Place*
- The Revd Yousouf Gooljary - *Edinburgh, Christ Church, Morningside*
- The Revd Jane Green – *Edinburgh, St Ninian's Comely Bank*
- The Revd Simon Metzner - *North Berwick and Gullane*
- Barnaby Miln – *Lay Representative, Edinburgh, St Vincent*
- Siân Harris – *Diocesan Communications Coordinator*
- John Marsden – *Congregation member, Galashiels*
- The Revd Annie Naish - *Bishops Enabler of Mission*
- The Revd David Paton-Williams - *Edinburgh, St Columba's by the Castle*
- The Revd Willie Shaw - *Grangemouth and Bo'ness*
- Eileen Spence - *Alternate Lay Representative, Bo'ness*
- Susan Ward - *Lay Representative Grangemouth*

There were 103 attendees (57 Clergy - 66%; 46 Lay - 74%) with apologies from 11 Clergy and 11 Lay members

### **BISHOPS ADDRESS**

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Bishop John began by asking for some moments of silence to remember those who had died since the previous synod:

*David Maybury*

*John Towers*

Bishop John brought greetings from the Diocese of Espoo, where he had attended a conference in September. He and Claire had been accompanied by the choir from Old St Paul's Church in Edinburgh, which bore witness to the link bearing fruit.

He reflected that 2017 would see the 500<sup>th</sup> anniversary of the beginning of the Reformation. As a church, we think of ourselves as both Catholic and reformed. Both the good and the less tasteful elements of the Reformation and Counter-Reformation offered time for penitence as well a celebration. Out of some of the chaos of the Reformation came many positive things - Luther's German bible, Michelangelo's Sistine Chapel frescoes and Cranmer's prayer book, as well as many examples of holiness and

self-sacrifice on both sides of the Christian divide. The current issues of 'Brexit', the refugee crisis and the American presidential elections leads many to ask "what is the world coming to?" This was a time to understand the perspective offered by the Reformation. The current uneasy feeling for many people was also a constant one for many others. Change was hard, but did we not believe in a God that was good? The church was still here 500 years after Luther. God showed us how to live our church lives through good and bad. He underlined that not all would agree in the pending debate about same-sex marriage, when it came to the General Synod in 2017. The challenge was to learn to speak respectfully and courteously. In the Reformation, it was decided that the different views should result in dividing the church. He hoped that this would not be an outcome this time.

The 2017 budget being laid before Synod emphasised mission. Some of the business could be seen as mundane, but all of it was important, and was the result of a great deal of work by some very able people, and should be applauded. We did not choose God, God chose us, and chose us to bear fruit. Fruit that would last.

## **ADMINISTRATION**

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### SYNOD MINUTES

Synod approved the minutes of the meeting held on 12 March 2016.

### DIOCESAN ACCOUNTS FOR 2015

Nigel Cook, the Diocesan Treasurer, reported that the accounts had been audited and signed off on 12<sup>th</sup> of March 2016. Synod had agreed a deficit of £19k. There had been an allowance for the appointments of a Bishop's Enabler of Mission, a Communications Coordinator, and additional hours for the Youth & Children Officer. A number of unplanned transactions had changed the eventual outcome. The proceeds of the sale of St Andrew's Prestonpans of £93k had not been in the budget. The St Andrew's Building Fund had been created from those proceeds. There had been an unexpected legacy of £2.5k, which had remained dormant in a solicitors accounts for 38 years. With accumulated interest, a sum of £16.5k had been added to the St Hilda's Fund. Following a review of contracts and procedures by Simon Filsell, a reduction in Diocesan Office costs of £20k had been achieved, freeing up funds for mission instead. The timing of receipt of grant income from one or two sources had added extra funds to the budgeted sum. There had been a gap between Kenneth Fleming finishing as the Mission Officer, scoping the role, and the appointment of the full-time Bishops Enabler of Mission, and this had led to an underspend. There was, therefore, an unusual net surplus of £151k.

*The Rev Peter Harris, Rector, Dalkeith and Lasswade*

*He thanked Nigel Cook for an extremely good and enlightening report. As the calculation for charge quota was based on the overall budget, should some of the surplus therefore come back to the charges?*

*Nigel Cook responded that most of the surplus had been invested in order to increase long-term income rather than looking at one off payments. This would provide a longer term sustainable benefit to charges.*

**The motion that Synod noted the Diocesan Accounts for 2015 was proposed by Nigel Cook and seconded by David Palmer**

**THE MOTION WAS carried unanimously.**

#### DIOCESAN FINANCIAL POSITION 2016

Nigel Cook reported that there had been an agreed deficit of £4.7k. The budget has enabled the continuation of various developments, previously agreed. The new Provincial Mission and Ministry Block Grant was being phased in. The Province had increased quota by 3.3%. Synod had agreed that diocesan quota would be increased by 4.5%. There had been a delay in the appointment of a Bishop's Enabler of Mission, due to the need to re-advertise the post. This had resulted in savings, added to by the gap in the reappointment of a Communications Coordinator. IME training costs were due to be covered by the Province, but this had not been the case and the costs were therefore additional to the budget. There was an indicated £8k surplus at the end of September, but the timing of a number of items of income and expenditure might not result in that being the outcome at the end of the year.

#### DIOCESAN BUDGET FOR 2017

Nigel Cook reported that the various new developments seen in 2016 were settling in and the anticipated spending in 2017 was much better known. There would be the second year of the transition to the new Mission & Ministry Support Grant from the Province. There would be a 3% increase in provincial quota. The overall outcome proposed was a deficit of £22k. This was being found from existing funds and was not being sought through charges' quota. The Mission & Ministry part of the budget would see a reduction in spending, not due to less work being undertaken but due to changes in the way it was funded. Charge quota was being brought back to a 3% increase, which was lower than in previous years.

*The Rev Canon Fred Tomlinson, Rector, Edinburgh, St Peter's Luton place*

*He noted that the changes in the arrangements for payroll had been undertaken to allow the new government Employment Allowance to be claimed. The validity of this had come*

*into question, and he asked whether charges would possibly face a large repayment bill if this was found to be incorrectly claimed?*

*Nigel Cook stated that the diocese and the province had been very clear that it was a valid claim. The question was around being a 'connected charity' and the control that one had of the other. It was being maintained that the diocesan charity had no direct control over the charges, as charities. The province had obtained a legal opinion which supported the validity of the claims. This was being communicated to HMRC. If, ultimately, the claims proved to be invalid, it was true that charges would have to repay the amounts, with backdated interest. It was emphasised that charges should continue to claim the allowance, so as not to indicate any doubt about the validity of the claim, which could be used within the current contention.*

*The Rev Peter Harris, Rector, Dalkeith and Lasswade*

*If the advice to claim the allowance had been incorrect, was there not a claim against those who had advised that?*

*Nigel Cook reported that the advice has come from the government and HMRC, which had been very clear at the time.*

**The motion that Synod noted the Diocesan Budget for 2017 was proposed by Nigel Cook and seconded by David Palmer**

**THE MOTION WAS carried with one abstention.**

The Bishop thanked Nigel Cook for an extremely clear and succinct presentation and also for his very wise stewardship throughout the year.

#### ADMINISTRATIVE SCHEME

David Palmer reported that he had picked up a few additional changes since the original Scheme was approved by Synod in 2015. The changes proposed that the Diocesan Treasurer became a Standing Committee member, that the Standing Committee should have a power to co-opt, and to abolish a now-defunct committee - namely the Diocesan Audit & Governance Committee. The work of that latter committee was now under the remit of the Standing Committee.

*The Rev David Dixon, Edinburgh, St Barnabas Moredun*

*Under item 4 of the Standing Committee revision in the paper, it stated that vacancies would be filled by suitably qualified members of the Diocesan Synod. Would it be prudent to allow for appointments from outside Diocesan Synod?*

*David Palmer reported that the item only related to filling vacancies occurring in the elected membership of the Standing Committee, and the proposed revision would indeed allow co-options from outside Diocesan Synod.*

**The motion that Synod approved the changes to the Administrative Scheme was proposed by David Palmer and seconded by Barnaby Miln**

**THE MOTION WAS carried unanimously.**

## INFORMATION AND COMMUNICATIONS

The Rev Dr Sophia Marriage, Convenor of the Information & Communications Committee, reflected that Gillian McKinnon, the previous Communications Coordinator, had also scope the role whilst undertaking the core work. Part of that was to rebuild the website. She had felt unable to continue to commit time to the role and had stepped back. Siân Harris had been appointed as the new Communications Coordinator and had started work in mid-July.

Siân Harris then addressed synod and reported that she was looking forward to meeting many Synod members very soon. She hoped to spark ideas of ways to develop communications both in the diocese and in charges. She had developed an Activity Planner to see what was happening in charges, and to be well ahead in planning advanced publicity. This would also drive key messages to be communicated to the wider communities. In addition it would enable charges to see what other charges across the diocese were doing and to possibly collaborate. Very soon, the diocese would be starting to offer fully-supported and secure websites through a new hosting company. This support would be full-time and the security would protect against the hacking, which had been seen previously. There would be invitations to website managers and newsletter editors to an event to network with each other and to produce new ideas. This would take place on 21<sup>st</sup> January 2017, and would be hosted by the diocese. Siân Harris emphasised that she was in post to support charges as a primary function.

## **MISSION AND MINISTRY**

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The Revd John Conway began by highlighting the imminent dedication of the new Play Church, which was the idea of Claire Benton-Evans the Youth & Children Officer, and had been created by the Grassmarket Project. The Play Church was on display and had been created to be portable to enable it to be used right across the diocese.

The October 2015 Synod has debated whether to commit money to appoint a Bishop's Enabler of Mission. He felt that this was one of the best debates and decisions undertaken by Synod in recent years. In addition, a permanent Adventures in Faith Coordinator had been appointed to promote the lay learning programme. Elizabeth White had been appointed to that post, and The Revd Annie Naish has taken up the

Bishop's Enabler of Mission post in mid-September. He then handed over to Elizabeth White and The Revd Annie Naish, who introduced themselves to Synod and explained their aspirations for the work they were undertaking.

Annie Naish stated how passionate she was about mission. She spoke about her foundations for the role and the five strands of mission - in proclaiming the good news, renewing the life of the church, responding to human need, transforming unjust structures of society, and safeguarding and sustaining creation and the life of the Earth. She was committed to enabling others, and helping to move people from membership into discipleship and to grow their faith and confidence. This would involve both listening together and discerning together.

Elizabeth White reflected on her new role coordinating the Adventures in Faith programme. She saw this as being a hub of support to help the sharing of good practice. Although there would be an amount of initiating learning opportunities, the quarterly newsletter was also intended to publicise events already planned within charges and the wider diocese. The role would also extend to the coordination of spiritual direction and pastoral supervision. She encouraged members of all congregations to get in touch with her, both in wishing to attend events and in volunteering to help with their delivery.

Synod welcomed them both and applauded their presentations.

## **ANY OTHER BUSINESS**

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### **THE DEAN**

The Very Revd Susan Macdonald reported, with regret, that she would be standing down from the role by the end of the year. This was related to health issues, and she was heeding the doctor's advice to reduce her hours. Over the 5 years as Dean she had found the work hugely rewarding, and viewed it a great privilege to be Bishop John's first Dean. She would be continuing as Rector of Christ Church, Morningside. She asked for prayers for Bishop John as he considered who should be appointed next in the role.

Synod gave long applause.

### **Bishop John then confirmed the Acts of Synod**

# Diocese of Edinburgh

## Report of the Standing Committee 2016

The Standing Committee considered a wide range of issues during the year. One of the main tasks of the Committee is to oversee the work of the Mission and Ministry and the Finance and Management Committees. The Reports of these Committees and their sub committees are included with the Synod papers.

Once again the Committee has built on the developments of previous years. As indicated, during the year a wide range of issues has been considered, including the following:

- **St Hilda's Funds:** Further applications for grants from the St Hilda's Mission Development Scheme were sought and received. Two grants for innovative projects of £5,000 each were awarded to St Peter's, Linlithgow and the Priory Church, South Queensferry. An additional grant of £1,000 was given to St Mary's, Grangemouth and £500 to St James the Less, Leith. Proposals to change the emphasis of the Scheme were discussed.
- **St Andrew's Fund:** Criteria for awarding grants from the St Andrew's Fund were agreed and subsequently approved by Synod.
- **Mission and Ministry Support Grant:** The abolition of the Provincial Grants for Ministry Scheme and the introduction of the Mission and Ministry Support Grant was noted. The implications were discussed, particularly for the budget and reporting back to the Province on the use of these funds.
- **Diocesan Synods:** Organising the Diocesan Synods and agreeing the Agendas in a way that enhances the life of the Diocese.
- **St Andrew, Prestonpans:** Following the closure of St Andrew's steps were taken to finalise the accounts for St Andrew's and close the charity. OSCR has now authorise the closure.
- **Administration Scheme:** Proposed minor changes to the Administration Scheme were put forward and approved by Synod.

- **Committee Appointments:** An appointment was made to the Mission and Ministry Committee and the Finance & Management Committee.
- **Staff appointments:** The Revd. Annie Naish was appointed as the Bishop's Enabler of Mission. The hours of the Youth & Children Officer were increased. A permanent part time post of 'Adventures in Faith Co-coordinator' was created. Elizabeth White was appointed to this post. A contract was awarded to Siân Harris, for one day a week for a year, to undertake a Communication Co-ordinator role.
- **Diocesan Accounts:** The Diocesan Accounts were approved. The Auditors noted that recommendations made in 2014 had been acted on. The accounts required significant redrafting for 2015 to take account of the new Financial Reporting Standard FRS102, and it was agreed to investigate the allocation of cash and investments among the funds of the Diocese
- **Diocesan Budget:** The Committee reviewed and agreed the budget for 2017. It also considered the future financial position.
- **Property Asset Register:** The Registrar undertook to provide a register of assets of the Diocese, including all churches, Rectories and other buildings. This work is ongoing.
- **Rectories:** Approval was given to replace the Rectories at Dalkeith and Lasswade and Galashiels. Also that a property owned by Eyemouth could be sold, in order to enable work to extend, restore and refurbish the church to be carried out. Agreement was reached with the Vestry at Selkirk for the Diocese to take over the Rectory, which would then be refurbished and let out to recoup the costs involved.
- **Livingston:** As St Paul's, Livingston is no longer used, it was agreed to sell the church, if possible for social housing. This is actively being taken forward.
- **HMRC Employment Allowance:** The implications of HMRC not accepting that individual Charges qualify were discussed.

## Members of General Synod

### Clergy

	Elected by	First Elected	End of term
The Revd Markus Duenzkofer	Diocesan Synod	2014	2018
The Revd Canon Anne Dyer	Mid & East Area Council	2015	2019
The Revd Peter Harris	Diocesan Synod	2012	2020
The Revd Dr Stephen Holmes	Edinburgh South Area Council	2015	2019
The Revd Ruth Innes	West Forth Area Council	2014	2017
The Very Revd Susan Macdonald	Diocesan Synod	2009	2017
The Revd Canon Allan Maclean	Diocesan Synod	2010	2018
The Revd Dr Sophia Marriage	Diocesan Synod	2016	2020
The Revd Canon John McLuckie	Diocesan Synod	2013	2017
The Revd Canon Ian Paton	Edinburgh East Area Council	2016	2020
The Revd Canon Dave Richards	Edinburgh Forth Area	2010	2018
The Revd Canon Malcolm Round	Edinburgh South West Area Council	2016	2020
The Revd Sarah Shaw	Diocesan Synod	2016	2020
The Revd Canon Fred Tomlinson	Diocesan Synod	2011	2019
The Revd Dr Ken Webb	Borders Area Council	2014	2018
The Revd Jenny Wright	Diocesan Synod	2016	2020

### Alternates

The Revd Jim Benton-Evans	Diocesan Synod	2016-17
The Revd Canon Marion Chatterley	Diocesan Synod	2016-17

## Lay

Name Elected by	Elected by	First Elected	End of term
Mrs Kate Campbell	Edinburgh South West Area Council	2016	2020
Mrs Caroline Daye	Edinburgh East Area Council	2014	2018
Mrs Pamela Gordon	Diocesan Synod	2011	2019
Dr Michael Green	Edinburgh South Area Council	2014	2018
Canon Helen Hood	Diocesan Synod	2011	2019
Mr Chris Johnston	Diocesan Synod	2016	2020
Miss Sheila Kidney	Diocesan Synod	2013	2017
Mrs Margaret Kieran	Diocesan Synod	2011	2019
Mrs Ruth McGrath	Borders Area Council	2009	2017
Mrs Janet McKinnell	Diocesan Synod	2012	2020
Mr Barnaby Miln	Edinburgh Forth Area Council	2016	2020
Mr Matthew Pemble	West Forth Area Council	2014	2018
Mr Alex Stewart	Diocesan Synod	2014	2018
Mr Neil Stewart	Diocesan Synod	2013	2017
Mr Howard Thompson	Mid & East Lothian Area Council	2011	2019
Mrs Susan Ward	Diocesan Synod	2013	2017

## Alternates

Mrs Pat Boyd	Diocesan Synod	2016-17
Ms Zoe van Zwanenberg	Diocesan Synod	2016-17

## Diocesan Members of Provincial Boards

**Standing Committee:** Mr Robert Gordon (Convener 2015-2020) and The Revd Canon David Richards (2015-2019).

**Faith and Order Board:** The Rt Revd Dr John Armes, The Revd Dr Harriet Harris (2013-2018), Canon Helen Hood\* (2011-2019), The Revd Canon John McLuckie (2013-2021), The Revd Canon Malcolm Round\* (2016-2020) and The Revd Canon Dr Anne Tomlinson, Pantonian Professor.

**Mission Board:** The Rt Revd Dr John Armes, The Revd Canon Dean Fostekew\* (2009-2017) and The Revd Tembu Rongong.

**Administration Board:** Mr Ian Kerry\* (2012-2020) and Mr Adrian Tupper (2015-2020).

**Information and Communications Board:** The Revd Philip Blackledge\* (2016-2019).

**Scottish Episcopal Institute Council:** Mr Nigel Cook (2015-2019), The Revd Canon Anne Dyer (2015-2019), The Revd Canon Prof Paul Foster (2015-2019), The Revd Canon Dr Anne Tomlinson and Ms Zoe van Zwanenberg (2015-2019).

(\*Members of Provincial Committees elected by the Diocesan Synod.)

## **Diocesan Members who are Conveners of Provincial Committees**

**Board of Studies:** The Revd Canon Dr Anne Tomlinson (Convener).

**Clergy Discipline Tribunal:** Lord Bannatyne (President) (1999-2017).

**Committee for the Protection of Children and Vulnerable Adults:** Mr C.M Townsend (Convener 2016-2021).

**Diaconate Working Group:** The Rt Revd Dr John Armes (Convener).

**Doctrine Committee:** The Revd Dr Harriet Harris (Convener 2013-2018).

**Inter-Church Relations Committee:** The Revd Canon John McLuckie (Convener 2016-2021).

**Investment Committee:** Mr Adrian Tupper (Convener 2015-2020).

**Youth Committee:** The Revd Tembu Rongong (Convener).

## **Other Provincial Committees**

**Provincial Panel for Episcopal Elections:** The Revd John Conway\* (2013-2019) and Professor Patricia Peattie\* (2012-2018).

**SEC Pension Fund Trustees:** Mr Robert Gordon (2015-2020), Dr Michael Green (2012-2020) and The Revd David Mumford (2015-2019).

## **Diocese Committees**

### **Standing Committee Membership**

The Rt Revd Dr John Armes, Bishop, Convener

The Very Revd Susan Macdonald, Dean.

Mr David Palmer, Vice-Convenor /Diocesan Secretary

Mr Nigel Cook, Diocesan Treasurer

Mr Colin Heggie, Registrar (from November 2014)

The Revd John Conway, Convener, Mission and Ministry Committee (2015-2019)

Mrs Anne Pankhurst (October 2008-March 2017)

The Revd Canon Ian Paton (2015-2019)

The Revd Canon Malcolm Round (October 2009-March 2018)

Ms Zoe van Zwanenberg (2013-2017)

### **Mission and Ministry Committee Membership**

The Revd John Conway, Convenor (2015-2019)

The Bishop

The Dean

The Revd Canon Dean Fostekew, Secretary

Mrs Helen Godfrey (2016-2020)

The Revd Dr Sophia Marriage (Co-opted May 2013, confirmed by Standing Committee) (2014-2018)

The Revd Canon John McLuckie, Convenor, International Committee (Co-opted May 2013) (2013-2017)

The Revd Tembu Rongong (Co-opted May 2013, confirmed by Standing Committee) (2014-2018)

The Revd Tim Tunley (2015-2019)

Mrs Helen Tyrell (2013-2017)

Mrs Susan Ward (2015- resigned 2016)

## **Finance and Management Committee Membership**

Mr David Palmer, Convenor (March 2002, Reappointed 2013-2017)

The Bishop

The Dean

The Revd Canon Frances Burberry (October 2010- March 2019),

Mr Nigel Cook, Diocesan Treasurer (2013-2018)

Lady Caroline Douglas-Home (October 2010- March 2019)

The Revd Dr Stephen Holmes (2015-2019)

Mr Ian Kerry, Provincial Administration Board (2012-2020)

Mr Ian Lawson (2015-2019)

The Revd Dr Sophia Marriage, Convenor, Information & Communications Committee  
(October 2014- March 2019)

Mr Kenneth Ramage, Convenor, Congregational Accounts Committee

The Revd Sarah Shaw (2016-2020)

Mr Alex Stewart, Convenor, Buildings Committees

Mr Sean Wright (2015-2019)

## **Cathedral Board**

The Hon. Lord Iain Bannatyne, Diocesan Chancellor.

## **Diocesan Officials**

Chancellor: The Hon. Lord Iain Bannatyne (from May 2015).

Registrar: Mr Colin Heggie (from November 2014)

Secretary: Mr David Palmer (2005, Reappointed 2013-2018)

Treasurer: Mr Nigel Cook (October 2012-March 2018)

Synod Clerk: The Revd Canon Frances Burberry (2016-2021)

## **Diocesan Auditor**

Chiene and Tait (Reappointed 2013-2018)

## **Diocesan Staff**

Mrs Claire Benton-Evans, Youth and Children Officer (2013- )

Ms Samantha Campbell, Bishop's PA (2013- )

The Revd Canon Marion Chatterley, Diocesan Director of Ordinands (2006- )

The Revd Richard Cornfield, Diocesan Director of Ordinands (2012- )

Mr Simon Filsell, Administrator (2012- )

The Revd Annie Naish, Bishop's Enabler of Mission (2016- )

The Revd Dr Ken Webb, IME and CMD Officer (2012- )

Ms Elizabeth White, Administrative Assistant (2013- ) and Adventures in Faith Co-ordinator (from November 2015- ).

Mrs Mary Wilkinson, Voluntary Administrative Assistant (2014- )

**Canon David J. Palmer**

**Vice Convenor**

**31 December 2016**

# Diocese of Edinburgh

## Report of the Finance and Management Committee 2016

The purpose of the Finance and Management Committee is to enable the church to use its financial and organisational resources efficiently so it can carry out its mission effectively. This is done by focusing on how we can improve the financial health of the Diocese and its Charges so that the church is more able to achieve its mission.

During the year the Committee was responsible for overseeing the accounts, the budget, quota and the sub committees of the Finance and Management Committee. The Committee met five times during 2016.

### Financial Position

The accounts for 2015, which were prepared by Nigel Cook, the Diocesan Treasurer, were presented to Synod at its November 2016 meeting. The key points to note in the 2015 accounts are as follows:

- The accounts were, for the first time, drafted in accordance with the requirements of the FRS 102 Statement of Recommended Practice for Reporting and Accounting by Charities, effective 1 January 2015. This required substantial redrafting of the format and content of the accounts compared with previous years.
- The accounts disclosed an overall surplus of £263,416, including £112,152 arising from an increase in value of diocesan investments.
- Some exceptional credits arose in the year:
  - Net proceeds from the sale of the former St Andrew's Church, Prestonpans amounted to £92,987. These funds were used to create the St Andrew's Fund for emergency building grants for Charges; and
  - A long overdue legacy of £16,468 was added to the St Hilda's fund.
- The underlying surplus on the general fund, before investment gains, was £26,291. This arose partly from unbudgeted staff vacancies, and partly from early receipt of grant income from Allchurches Trust.

- The funds of the Diocese are invested in property, securities and cash. As discussed above, over the year total funds increased by £263,416, partly due to the increase in the market value of securities, and partly due to the sale of the former St Andrew's Church, Prestonpans, a legacy and other surpluses.
- Total funds of £3,719,602 were comprised as follows:

Restricted purpose funds	£191,917
Designated capital funds:	
Funds held to generate income	£1,416,923
Book cost of Episcopal residence	£924,274
Designated revenue funds:	
St Hilda fund investments and cash	£929,050
St Andrew's buildings fund investment	£118,534
General fund	£138,904

Overall the financial position of the Diocese as at 31 December 2015 was reasonably sound. Freely available reserves amounted to around 2 months' expenditure, contrasted with a target 3 months.

At the time of writing this Report the accounts for 2016 have not been finalised. On the basis of current information, the accounts are expected to show a surplus, mainly due to the deferred appointment of the Bishop's Enabler of Mission.

The Finance and Management Committee is grateful to all those who have worked so hard to ensure that the resources of the respective Churches and the Diocese are used responsibly and compassionately. The accounts will be placed on the Diocese web site as soon as they have been approved.

The October Synod approved a Diocese expenditure budget for 2017 of £782,520, a small increase of £7,425 (1%) over the 2016 budget. Expenditure includes the first full year of provision for our Mission Enabler. Net income from the Province will reduce by £32,800. Support for initial ministerial education is removed, and fewer curate grants will be paid, but there is a small increase in the mission and ministry support grant.

The budget is based on a 3% increase in Diocesan quota to £492,818, an increase of £14,353. This results in a deficit budget for 2017 of £22,287 (against a planned deficit in 2016 of £4,720). It is hoped that further savings can be made, but if not reserves may need to be used. As in the past the budget was set following a review of all Diocese budgets.

The Finance and Management Committee is once again very grateful to all those congregations which have fully paid quota, especially those congregations which have paid early or using a standing order or direct debit. This considerably helps cash flow in the Office and enables us to operate more effectively on behalf of the whole Diocese. All payroll costs and one-third of quota from Charges is now paid by direct debit. This significantly reduces effort by Charges, and all are encouraged to switch to this system.

The large majority of Church Treasurers submit their Charge accounts timeously. The Diocese appreciates the amount of hard work which goes into the preparation of church annual accounts and is most grateful. However, a small number of Charges fail to submit the accounts and the Finance Schedule within a reasonable time scale. Attempting to get these accounts, which are needed for a range of purposes, including at Provincial level, takes a considerable amount of time and effort. This year, we circulated a guide to quota and calculation of assessable income, which we hope will be of assistance in completing the schedule.

## **Other financial and management issues**

During the year the Committee has considered, followed up and overseen a wide range of areas, including the following:

- The Provincial Grants for Ministry Scheme was abolished by the Province and replaced by the Mission and Ministry Support Grant. While this Committee co-ordinated the responses to the Grants for Ministry Scheme, the new Scheme is operated by the Diocese Mission and Ministry Committee, except for travel grants, which this Committee will continue to manage. The Committee has agreed to review the basis on which travel grants are awarded.
- Grants to assist development of mission in their local communities were given from the Dunderdale Endowment of Charges Fund to Emmanuel, Edinburgh, St Barnabas, Edinburgh, St David, Edinburgh, St Mary and All Souls, Coldstream, Christ Church, Falkirk, St Andrew, Innerleithen and St Peter, Peebles.
- Further grants for mission development were awarded from the St Hilda's Fund.
- The Committee recommended that approval be given to replace the Rectories at Dalkeith and Lasswade and Galashiels. Also that a property owned by Eyemouth should be sold, in order to enable work to extend, restore and refurbish the church to be carried out. Agreement was reached with the Vestry at Selkirk for the Diocese to take over the Rectory, which would then be refurbished and let out to recoup the costs involved.
- As St Paul's, Livingston is no longer used, it was recommended that the church be sold, if possible for social housing. This is actively being taken forward. In the meantime the church has been made secure.
- Following the closure of St Andrew's, Prestonpans steps were taken to finalise the accounts for St Andrew's and close the charity. OSCR has now authorised the closure.
- The hours of the Youth & Children Officer were increased. A permanent part time post of 'Adventures in Faith Co-ordinator' was created. Elizabeth White was appointed to this post. A contract was awarded to Siân Harris for one day a week for a year, to undertake a Communication Co-ordination role, which mainly relates to web site development, social media networking, communications strategy and scoping the work needed in the longer term.

- The housing options for the newly appointed Bishop's Enabler of Mission were discussed and agreed.
- The new Diocesan web site was launched at the March 2016 Synod. There has been continuing success in developing social media in the Diocese.
- The criteria for awarding building grants from the St Andrew's Fund were agreed by the Committee and approved at the March 2016 Synod. Grants will be available for smaller congregations to help with work which is urgent, unavoidable or of an emergency nature.
- The continuing weak financial position of a number of congregations was noted and how the Diocese might best provide advice and assistance was discussed.
- Minor changes to the Administrative Scheme were considered and recommended. These included abolition of the Audit and Governance Committee, which never met. The Finance and Management committee will consider and report regularly to Standing Committee on risk management and internal financial control.
- The implications of HMRC not accepting that individual Charges qualify for the Employment Allowance were discussed.
- The system of using direct debits for the Diocesan Payroll Service was so successful that it has been extended to collecting quota payments.
- Charges with large cash balances were encouraged to invest some of these funds.
- The IT support contract was retendered. Significant savings were achieved.

## **Committee Membership**

The Sub-Committees of the Finance and Management Committee continue to work well. The Sub-Committees and their Convenors are:

- |  |                             |
|--|-----------------------------|
| • Buildings Committee                    | Mr Alex Stewart             |
| • Congregational Accounts Committee      | Mr Ken Ramage               |
| • Information & Communications Committee | The Revd Dr Sophia Marriage |
| • Personnel Committee                    | Professor Patricia Peattie  |

The Reports of the Sub-Committees are attached.

During the year The Revd Christine Barclay resigned from the Committee. The Committee would like to thank her for her valuable input over several years.  
In addition, The Revd Canon Frances Burberry was appointed the Vice Convener of the Committee.

I should also like to thank the current members of the Committee (The Right Revd. Dr John Armes, The Very Revd. Susan Macdonald, The Revd. Canon Frances Burberry, Mr Nigel Cook, Lady Caroline Douglas-Home, Mr Simon Filsell, The Revd. Dr Stephen Holmes, Mr Ian Kerry, Mr Ian Lawson, The Revd. Dr Sophia Marriage, Professor Patricia Peattie, Mr Ken Ramage, The Revd. Sarah Shaw, Mr Alex Stewart and Mr Sean Wright) and all the members of the Sub-Committees for all their hard work and support during the year.

**Canon David J Palmer**  
**Convenor**  
**Finance and Management Committee**  
**31 December 2016**

# Diocese of Edinburgh

## Report of the Buildings Committee 2016

The Diocesan Buildings Committee is charged with examining and deciding on applications for changes to *“the structure, ecclesiastical furniture or ornaments, monuments, mural tablets or painted windows”* of churches as required by Canon 35 and provides advice and guidance to vestries on property matters. The committee considers applications for grants from the Dunderdale and Provincial Maintenance and Development Funds and receives and examines Quinquennial Reports from charges, commenting and seeking further information as required. The Committee undertakes inspections of vacant rectories prior to them being re-occupied.

The committee usually meets monthly to ensure applications are dealt with in accordance with the timetable laid down in Canon 35 and visits churches and charges as necessary to deal with applications for change. The committee met on 7 occasions in the year and considered 11 applications under the Canon. Of these 6 were granted consent and none were not deemed to require consent under the Canon. There remain 5 applications pending, whilst further detail is provided.

The proposal to have 6 fixed dates for meetings in 2016 and hold 6 provisional dates for meetings, depending on the volume of business, proved to have mixed results. Whilst committee members benefitted from having to attend fewer meetings, the increasing volume of business for the committee meant that those meetings became much longer than is practical. The committee will, therefore, revert to meeting monthly in 2017.

The committee received 3 applications for a grant from the Dunderdale Building Fund, all of which were approved.

The committee considered and adopted a new pro-forma summary to be completed by Architects/Surveyors undertaking Quinquennial buildings survey reports in the Diocese. This will be made available to Charges with the aim of ensuring that all summaries of Quinquennial reports carried out in 2017 will be produced in this format.

The Committee also reviewed the current guidance provided to charges on the process and procedures for making an application for a Change as required by Canon 35. Revised guidance on Canon 35 applications, including a flow chart of the criteria and process, was approved and will be made available to Charges making Canon 35 applications from 2017 onwards.

The Committee The committee inspected 3 rectories in 2016, one of which gave cause for concern.

Guidance on the criteria for awarding grants from the **St Andrew's Building fund** and an application form for doing so was agreed. The St Andrew's Building Fund has been established to award grants – normally of up to £1,000 - to assist Charges with limited resources in dealing with urgent and unexpected repairs. Charges who might meet the criteria and which find themselves in such a situation are encouraged to apply to the fund through the Diocesan Buildings Committee.

The Committee also reviewed the guidance, procedures and timescales for applications for grants from the newly established Provincial Building Grants Fund (replacing the Dunderdale and Maintenance and Development Funds). Charges are advised to familiarize themselves with these.

The Committee spent considerable time on the necessary closure of the St Paul's church building in Livingston, the process of making it secure whilst unoccupied and seeking a buyer for the building and land.

Lastly, but definitely not least, I would like to thank the members of the Diocesan Buildings committee for their hard work and commitment to the work of the committee during a very busy 2016.

The current membership of the Committee is:

*Mr Alex Stewart (Convenor)*

*The Dean*

*Mr Bill Dodd*

*Mr David Gibbon*

*Mr Euan Leitch*

*The Revd Canon Allan Maclean*

*Mr Howard Thompson*

*Mr Nicholas Uglow*

# Information and Communications Committee Report

## Edinburgh Synod March 2017

The I&C committee is responsible for the Edinburgh diocese website, helping charges with communications projects and producing the magazine of the Edinburgh diocese – *The Edge*. After a year scoping the role of a Communications Co-ordinator, which was undertaken by Dr Gillian McKinnon, it was decided that this was a valuable role for the diocese which should be continued. We would like to express our thanks to Gillian for all she did in the preparation of this work. In July, the committee awarded the new contract to Siân Harris, on the basis of 8 hours a week.

**The Edge** has continued to be produced four times a year under the guidance of the editor, Gillian McKinnon. It continues to be of a high quality and is now more integrated with the Adventures in Faith newsletter.

**Strategy and internal news:** The Communications Co-ordinator has started to address the issue of sharing news around the diocese, integrating messages and supporting each other. This has been in the form of an Activity Planner which is in its early stages. This enables quick glances at national, international, cultural and church activities and sees the integration of areas and concerns. After the early protocols, this is now being transferred to a platform which should make sharing across the diocese more straight forward.

**Diocesan Website:** the new diocesan website was launched in the Spring of 2016. It is a much simplified website and more straight forward to update. We are currently in the complicated process of transferring the diocesan website and all the charges websites who host through the diocese to a new secure and more robust hosting system. This will increase the hosting costs, but reduce the time spent by the Communications Co-ordinator when there are major security incidents, of which there were several in 2016.

**Charges websites:** The I&C committee continues to help charges with their WordPress websites, and new charges being brought on board. This has been a slower process than hoped this year, but work with the new Bishop's Enabler of Mission is enabling churches to go through the process of understanding explicit and implicit messages that they are communicating through various media.

**Social Media:** The diocesan Facebook page and and Twitter feeds have continued to flow and flourish. Both these platforms have facilitated the spread of news around the diocese and increased our profile.

**Training:** The new Communications Co-ordinator is working hard with charges to assess training needs, and the first Communications training day was held in January 2017. Alongside this, there has been a growing awareness of the need to spread communications around the diocese in a more streamlined process and thinking has happened on this front. Much consultation work takes place between the Communications Co-ordinator and individuals and committees within the diocese.

**I would like to thank** the committee who have worked so hard this year, with the appointment of the Co-ordinator, to the first steps in the articulation of a Communications Strategy for the diocese. There is much potential for the work of Communications, and an 8 hour a week contract for the Co-ordinator has highlighted the gaps, and meant that progress is often seen to be slower than hoped.

Revd Dr Sophia Marriage (convenor)

Revd Philip Blackledge

Revd David Warnes

Revd Dr Bob Gould

Revd Jim Benton-Evans

In attendance: Dr Gillian McKinnon, Mr Simon Filsell, Ms Siân Harris

## Edinburgh Diocesan Synod 11 March 2017

### Personnel Committee Annual Report

This small sub-committee of the Finance and Management Committee is responsible for overseeing the non-clergy staffing of the Diocesan Office, Human Resource Policies and giving advice to Charges on personnel matters, if requested.

There have been no changes in Committee membership this year. The committee met on two occasions. One further planned meeting was cancelled due to lack of business and some matters were resolved by email/telephone communication between members

This year the committee addressed the following matters.

#### 1) Policies.

All policies are now operational. Minor amendments have been made for clarity to the Grievance policy. Work is in progress to enhance the policy statement on Equal Opportunities, and to update the Leave policy to incorporate joint parental and adoption leave.

These will be kept under review to ensure they remain congruent with legislative changes and the best interests of the Diocese as a Charity.

#### 2) Staff.

A number of posts have been reviewed and new post holders appointed to support the Mission and Ministry work in the diocese, and the implementation of the Communications Strategy.

#### 3) The Committee has responded to requests from Charges for help and advice on appointments and organisational governance. The Committee is always happy to offer such support to any Charge.

I would like to thank all the members of the Committee (Janet McGregor, Janice Marshall, the Dean, David Palmer) for all their work and support throughout the year, and to Simon Filsell for his administrative support.

## Edinburgh Diocesan Synod - 11th March 2017

### Safeguarding Report

Along with all the other annual diocesan forms, a PVG Annual Checklist was issued to PVG Coordinators in all charges. This asks for various confirmations, such as whether contact information for raising concerns was being publicly displayed, and the regularity of safeguarding being included on Vestry agendas. At the time of compiling this report, the return rate of those forms was 78% (2016: 72%) with 14 charges not submitting a return. This, inevitably, leads to safeguarding concerns in those charges, and they will be followed up by the Dean and the Diocesan Protection Officer. Key concerns from these returns are:

- Only 15 vestries (36%) have a Register of Regulated Workers.
- Only 24 vestries (57%) take up references for positions where a PVG check is required
- Only 8 vestries (20%) could answer “Yes” to all the questions asked

This is an area where **we need to demonstrate sound practice** right across the SEC.

Few people will be unaware of the impact of the child abuse cases in other denominations, and of the vulnerability of certain groups of people, such as the housebound, and of our responsibilities for safeguarding them. The need to infuse awareness and good practice remains a key objective within the SEC and within the diocese, and the following year will continue to see an increased amount of support for charges at both provincial and diocesan levels.

Charges are reminded that the appointment of a new PVG Coordinator has to be approved by the Bishop, via the Diocesan Protection Officer.

We have dealt with 0 cases within the diocese in 2016.

*Simon Filsell*  
**Diocesan Protection Officer**

## SEC DIOCESAN PROTECTION OFFICERS

### ANNUAL SAFEGUARDING RETURN 2016: EDINBURGH DIOCESE

Question	Response	Comment
Number of Churches in the Diocese	54	
Number of Churches not completing Annual Checklist	12 (22%)	
Number of Churches with one or more PVG Coordinators	52	
Number of Churches without a PVG Coordinator	2	
Number of Churches displaying their Coordinator's, Diocesan Protection Officer's and Provincial Officer's contact details*	38 (90%)	
Number of Churches displaying a <i>Childline</i> poster *	35 (83%)	
Number of Charges with Safeguarding regularly on the Vestry agenda*	38 (90%)	
Number of Vestries who have nominated a 'Regulated Work Employer'*	15 (36%)	
Number of Vestries which have compiled a Register of Regulated Work Posts and Positions of Trust posts*	16 (38%)	
References are taken up for all positions requiring PVG Scheme membership*	24 (57%)	
Number of child or adult protection training events held during the year	1	
Number of Churches retaining training records for clergy and volunteers*	30 (71%)	
<i>Figures for questions with a * are based on the annual checklists received, only</i>		

# Diocese of Edinburgh

## Diocesan Elections 2017

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**This paper was originally issued to Synod Members on 9 December 2016 under cover of an email from Simon Filsell. Nominations are still required for most of the vacancies noted in the paper. In addition, there two further vacancies to be filled. The first is to elect a new Synod Clerk, following the appointment of The Revd Canon Frances Burberry as Dean of the Diocese. The second is to fill a clergy vacancy on the Finance and Management Committee, previously filled by the new Dean. Details are contained later in this revised paper.**

### **1. Election of Members of the General Synod**

Edinburgh Diocese has 32 representatives on General Synod (16 Clergy and 16 Lay).

The current representatives are:

#### **Clergy Representatives:**

The Revd Markus Duenzkofer, The Revd Canon Anne Dyer, The Revd Peter Harris, The Revd Dr Stephen Holmes, The Revd Ruth Innes, The Very Revd Susan Macdonald, The Revd Canon Allan Maclean, The Revd Dr Sophia Marriage, The Revd Canon John McLuckie, The Revd Canon Ian Paton, The Revd Canon Dave Richards, The Revd Canon Malcolm Round, The Revd Sarah Shaw, The Revd Canon Fred Tomlinson, The Revd Dr Ken Webb and The Revd Jenny Wright.

The Revd Jim Benton-Evans and The Revd Canon Marion Chatterley are Alternates.

**The Revd Ruth Innes** was nominated by West Forth Area Council. She has moved out of the Area Council area and needs to be replaced by **West Forth Area Council**.

**The Very Revd Susan Macdonald** has served two 4 year terms and is not eligible to stand again.

**The Revd Canon John McLuckie** has completed one 4 year term and is eligible to stand again.

The current Clergy Alternates, **The Revd Jim Benton-Evans and The Revd Canon Marion Chatterley** are both eligible for appointment as Clergy Representatives or Alternates.

#### **Lay Representatives**

Mrs Kate Campbell, Mrs Caroline Daye, Mrs Pamela Gordon, Dr Michael Green, Canon Helen Hood, Mr Chris Johnston, Miss Sheila Kidney, Mrs Margaret Kieran, Mrs Ruth

McGrath, Mrs Janet McKinnell, Mr Barnaby Miln, Mr Matthew Pemble, Mr Alex Stewart, Mr Neil Stewart, Mr Howard Thompson and Mrs Susan Ward.

Mrs Pat Boyd and Ms Zoe van Zwanenberg are Alternates.

**Mrs Ruth McGrath** was appointed by Borders Area Council. She has served two terms and is not eligible to stand again. **Borders Area Council** is invited to appoint a replacement.

**Mrs Sheila Kidney and Mr Neil Stewart** have completed one term and are eligible to stand again. **Mrs Susan Ward** completed one term and is not standing again.

The current Lay Alternates, **Mrs Pat Boyd and Ms Zoe van Zwanenberg**, are both eligible for appointment as Lay Representatives or Alternates.

## **2. Diocesan Members Elected to Provincial Boards and Committees**

**Mission Board: The Revd Canon Dean Fostekew** previously represented the Diocese on the Mission and Ministry Board, which is now the Mission Board. Dean Fostekew has completed his term of office. **The Diocese Mission and Ministry Committee propose to nominate The Revd Annie Naish.**

## **3. Diocese Appointments**

### **Standing Committee**

**Mrs Anne Pankhurst** has completed 2 four year terms and is not eligible to stand again.

**Ms Zoe van Zwanenberg** has completed 1 term and is eligible to stand again.

**Nominations are required for 2 Lay Member vacancies**

### **Mission and Ministry Committee**

**The Revd Canon John McLuckie and Mrs Helen Tyrell** have both completed 1 four year term and are eligible to stand again.

**Mrs Susan Ward** has stood down.

There is an existing Lay Member vacancy. During the year the Standing Committee agreed to the appointment of **Mrs Helen Godfrey** (a member of Christ Church, Edinburgh) to the Committee. **This appointment will need to be ratified by Synod.**  
**Nominations are required for one Clergy and two Lay Members**

## Finance and Management Committee

The Convener, Canon David Palmer, has completed a further 4 year term. The attachment gives details about the role. **Nominations are required for the role of Convener.**

The Revd Frances Burberry is automatically a member of this Committee in her role as Dean. A replacement is needed. **A clergy nomination is required.**

## Diocese Secretary

The Diocese Secretary, Canon David Palmer, is moving from the Diocese and is standing down. **The Standing Committee propose to nominate Mr Godfrey Robson to fill this role.** His biography is attached.

## Synod Clerk

The Revd Canon Frances Burberry has been appointed the Dean of the Diocese and has stood down as Synod Clerk. **Nominations are required.**

## Cathedral Board

**Lord Bannatyne**, the Diocesan Chancellor, is currently the Diocese representative on the Cathedral Board. This is an annual appointment. Lord Bannatyne is willing to stand again, but **further nominations can be made.**

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## SUMMARY

Nominations are required for the following positions:

### General Synod

- **Clergy:** Two Clergy nominations. In addition, **West Forth Area Council** needs to appoint a clergy representative. Also nominations for Alternates.
- **Lay:** Three Lay nominations. In addition, **Borders Area Council** needs to appoint a lay representative. Also nominations for Alternates.

### Diocesan Members on Provincial Boards and Committees

- **Mission Board:** The Revd Annie Naish has been nominated.

### **Diocesan Appointments:**

- **Standing Committee:** Two Lay nominations.
- **Mission and Ministry Committee:** One Clergy and two Lay nominations.
- **Finance and Management Committee:** A nomination for Convener (Clergy or Lay) and a clergy nomination.
- **Diocese Secretary:** Mr Godfrey Robson has been nominated.
- **Synod Clerk:** Nominations
- **Cathedral Board:** Lord Bannatyne has been nominated.

### **5. Nominations**

A nomination form is attached. As indicated a number of people are eligible for re-election. Anyone to be nominated for re-election should be asked if they wish to stand again. **Nominations should be sent to Simon Filsell no later than Friday, 3 March 2017.**

**David J Palmer**  
**Diocesan Secretary**

**3 February 2017**

## DIOCESAN SECRETARY NOMINATION

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### **Standing Committee:** Godfrey Robson

**Proposer:** Anne Pankhurst, Standing Committee Member

**Secunder:** The Revd John Conway, Convenor, Diocesan Mission & Ministry Committee



Godfrey's main career was as a civil servant in the former Scottish Office. Since then he has been founder Chairman of the Jubilee Hospital Clydebank, a trustee of the charity Caledonia Youth, non-executive Chairman of a management consultancy company and a director of TSB Banking Group plc.

He is a regular server at St Mary's Cathedral, where he has been a congregation member for over 10 years.

# DIOCESAN SYNOD

## 11 MARCH 2017



### GENERAL SYNOD & PROVINCIAL/DIOCESAN COMMITTEE ELECTIONS

It is very important that the diocese is fully represented at General Synod, as well as within the diocesan structure and we would encourage you to consider putting forward nominations using the form on the reverse of this note.

**FOR GENERAL SYNOD only clergy can nominate to the clergy positions and the same for Lay. For other boards & committees there is no such restriction**

**Please make sure nominees include a short biography**

*Thank you*

A handwritten signature in black ink, appearing to read 'S. Filsell', written in a cursive style.

Simon Filsell  
**Diocesan Administrator**

# DIOCESE OF EDINBURGH

## NOMINATION FORM

### GENERAL SYNOD & PROVINCIAL/DIOCESAN COMMITTEES

\* - DELETE AS APPLICABLE

Please complete this form and send it to: The Diocesan Administrator, 21A Grosvenor Crescent, Edinburgh EH12 5EL - to reach him **no later than Friday 3 March 2017**

We nominate	
-------------	--

to serve as a Clergy/Lay\* Representative.

Proposer	
----------	--

Clergy/Lay\* Proposer

Signed

Secunder	
----------	--

Clergy/Lay\* Secunder

Signed

Nominee: I agree to stand for membership of :	
---	--

Signed

**(ATTACH BIOGRAPHY TO THIS NOMINATION FORM)**

# CANON THIRTY-ONE

## OF THE SOLEMNISATION OF HOLY MATRIMONY

*The current text of Canon 31 and Appendix 26 is set out below for information. The text to be added is shown in italics and the text to be deleted is scored through.*

~~1. The Doctrine of this Church is that Marriage is a physical, spiritual and mystical union of one man and one woman created by their mutual consent of heart, mind and will thereto, and is a holy and lifelong estate instituted of God.~~

~~2. No cleric of this Church shall solemnise Matrimony except in accordance with the civil law of Scotland for the time being in force in relation to civil marriages and unless satisfied that compliance has been made with such preliminaries as are therein required for the Solemnising of Religious Marriages.~~

*1. In the light of the fact that there are differing understandings of the nature of marriage in this Church, no cleric of this Church shall be obliged to conduct any marriage against their conscience. Any marriage which is to be conducted by a cleric shall be solemnised strictly in accordance with the civil law of Scotland for the time being in force and provided said cleric is satisfied, after appropriate enquiries, that the parties have complied with the necessary preliminaries as set forth in the civil law. No cleric shall perform the Marriage Service, nor permit it to be performed in Church, for parties who are within the forbidden degrees as specified in Appendix 26. No cleric shall solemnise a marriage between persons of the same sex unless said cleric shall have been nominated on behalf of the Church to the Registrar General for Scotland.*

32. No cleric shall perform the Marriage Service, nor permit it to be performed in Church, for parties who are within the forbidden degrees, as specified in Appendix No.26. No cleric shall perform the Marriage Service, nor permit it to be performed in Church for parties, for one or both of whom a decree of Nullity of Marriage Ab Initio has been pronounced by a Civil Court, nor for parties, either of whom has had a previous marriage dissolved quoad civilia in a Civil Court, so long as the other spouse in the marriage so dissolved remains alive, unless that cleric shall have been given a Certificate of Authorisation on the grounds that there is no ecclesiastical impediment to the marriage in terms of Section 43.

43. In cases where a decree of Nullity of Marriage Ab Initio has been pronounced by a Civil Court, or in any case where either or both parties to a proposed marriage has, or have had, a previous marriage dissolved quoad civilia in a Civil Court, but the other spouse to that marriage remains alive, any cleric to whom an approach is made by or on behalf of either party with a view to the solemnising of such proposed marriage shall refer the matter to the Diocesan Bishop. Upon receiving such reference, the Diocesan Bishop shall make such enquiries into the circumstances of the case, and take such pastoral and legal advice, as shall seem appropriate, and thereafter may issue, or decline to issue, to an officiating cleric, a Certificate of Authorisation in terms of Appendix No.27 authorising and approving that cleric's officiating at the Solemnisation of Holy Matrimony of the parties concerned according to the Rites and Ceremonies and Canons of the Scottish Episcopal Church. No

Bishop shall entertain an application which has already been before another Diocesan Bishop of the Scottish Episcopal Church without the agreement of the Bishop of that other Diocese and the Episcopal Synod.

54. A cleric may use the form of Benediction provided in the Scottish Book of Common Prayer (1929) to meet the case of those who ask for the benediction of the Church after an irregular marriage has been contracted or after a civil marriage has been legally entered into, provided only that the cleric be satisfied that the marriage is not contrary to Sections 3 and 4 2 and 3 of this Canon.

65. The solemnisation of Marriage shall take place in Church except with the written sanction of the Bishop.

*If the above alteration receives a second reading in 2017, it would be proposed that the text of Appendix 26 be amended as set out below:-*

## APPENDIX No. 26

### A TABLE OF KINDRED AND AFFINITY, WHEREIN WHOSOEVER ARE RELATED ARE FORBIDDEN BY OUR ECCLESIASTICAL LAWS TO MARRY TOGETHER

*A man may not marry his: \_\_\_\_\_ A woman may not marry with her:*

Mother _____	Father _____
Daughter _____	Son _____
Father's mother _____	Father's father _____
Mother's mother _____	Mother's father _____
Son's daughter _____	Son's son _____
Daughter's daughter _____	Daughter's son _____
Sister or half-sister _____	Brother or half-brother _____
Wife's mother _____	Husband's father _____
Wife's daughter _____	Husband's son _____
Father's wife _____	Mother's husband _____
Son's wife _____	Daughter's husband _____
Father's father's wife _____	Father's mother's husband _____
Mother's father's wife _____	Mother's mother's husband _____
Wife's father's mother _____	Husband's father's father _____
Wife's mother's mother _____	Husband's mother's father _____
Wife's son's daughter _____	Husband's son's son _____
Wife's daughter's daughter _____	Husband's daughter's son _____
Son's son's wife _____	Son's daughter's husband _____
Daughter's son's wife _____	Daughter's daughter's husband _____
Father's sister or half-sister _____	Father's brother or half-brother _____
Mother's sister or half-sister _____	Mother's brother or half-brother _____
Brother's or half-brother's daughter _____	Brother's or half-brother's son _____
Sister's or half-sister's daughter _____	Sister's or half-sister's son _____

*1. Relationships by consanguinity*

*Parent*  
*Child*  
*Grandparent*  
*Grandchild*  
*Sibling*  
*Aunt or uncle*  
*Niece or nephew*  
*Great-grandparent*  
*Great-grandchild*

*2. Relationships by affinity*

*Child of former spouse*  
*Child of former civil partner*  
*Former spouse of parent*  
*Former civil partner of parent*  
*Former spouse of grandparent*  
*Former civil partner of grandparent*  
*Grandchild of former spouse*  
*Grandchild of former civil partner*

*3. Relationships by adoption*

*Adoptive parent or former adoptive parent*  
*Adopted child or former adopted child*

## CANON TWENTY-TWO

### OF DIVINE WORSHIP AND ADMINISTRATION OF THE SACRAMENTS AND OTHER RITES AND CEREMONIES OF THE CHURCH

*The current text of Canon 22 and its schedule is set out below for information. The text to be added is shown in italics and the text to be deleted is scored through.*

1. Except in so far as sections 3 and 4 hereof otherwise provide the conduct of divine worship and the administration of the sacraments and other rites and ceremonies of the Church shall at all times be in accordance with the authorised services.

2. ~~The authorised services are those listed in the schedule to this Canon which the General Synod may by resolution passed on the recommendation of the Faith and Order Board amend by way of addition, deletion or other alteration.~~ *The authorised services are those listed in the schedule to this Canon. Any proposed addition, deletion or other alteration shall be initiated only on the recommendation of the Faith and Order Board and shall proceed by way of the process set out in Canon 52, section 17 and by no other process.*

3. ~~The College of Bishops may authorise the use for a defined experimental period of other services which may be added to the schedule by resolution of the General Synod at the end of that defined period.~~

4. A bishop may in the exercise of the powers traditionally vested in the episcopal office permit the use of services other than those specifically authorised under this Canon if that Bishop deems such use to be pastorally appropriate. The Episcopal Synod may, however, restrain such exercise of these powers or impose conditions thereon and may do so either generally or with reference to particular localities, cases or circumstances.

5. It shall be within the competence of the College of Bishops to determine from time to time what hymns, litanies, translations into Gaelic and other languages, versions of the Psalter and the Bible, and lectionaries shall be authorised.

6. In every congregation the Holy Communion shall be celebrated, when in the opinion of the Bishop it is reasonably practicable, at least on every Lord's Day, on the Great Festivals, and on Ash Wednesday, and appropriate provision shall be made for public worship on Good Friday.

7. Subject to the rights and duties of the Bishop, responsibility for divine worship in every congregation shall rest with the Rector, and shall extend to overall control of all aspects of divine worship, including organ, music and choir. Before making any material change to the conduct of worship or form thereof, it shall be the duty of the Rector to consult with the Vestry and congregation in order to ensure that any proposed change is adequately prepared and explained, and is not unacceptable to the congregation generally. Should any serious difference arise within a congregation regarding the matters to which this Section relates, the Rector shall endeavour to

resolve the same and, if requested to do so by the Vestry, shall refer the matter to the Bishop to be determined as the Bishop may think best.

8. The celebration of Festivals and the observance of Holy Days shall be according to the Scottish Calendar (1991), and the commemoration of the Saints and Heroes of the Faith shall be as prescribed therein. The Scottish Calendar (1991) may be amended from time to time by Resolution of the General Synod on a motion approved by the Faith and Order Board. A Diocesan Bishop may authorise additional commemorations within the Diocese, subject always to any restraint imposed by the Episcopal Synod.

## **SCHEDULE TO CANON TWENTY-TWO**

The General Synod authorises the undernoted services in terms of Canon 22, Section 2:

- 1 The Scottish Book of Common Prayer as approved by the Provincial Synod in 1929 and amended in 1952 and 1967.
- 2 Services for Lent and Holy Week (Scottish Episcopal Church) (1967).
- 3 Baptism of Infants (1968).
- 4 Burial of the Dead (1969).
- 5 The Liturgy (Scottish Episcopal Church) (1970).
- 6 Scottish Liturgy (Scottish Episcopal Church) (1982).
- 7 Scottish Ordinal (Scottish Episcopal Church) (1984, amended 2006).
- 8 Funeral Rites (Scottish Episcopal Church) (1987).
- 9 Daily Prayer (Shorter Form) (Scottish Episcopal Church) (1988).
- 10 Daily Prayer (Longer Form with Canadian Psalter)  
(Scottish Episcopal Church) (1989).
- 11 Scottish Liturgy 1982 Eucharistic Prayers II – V  
(Scottish Episcopal Church) (1996).
- 12 Communion from the Reserved Sacrament (administered by a Deacon  
or Lay person) (Scottish Episcopal Church) (1997).
- 13 Holy Baptism and Affirmation of Holy Baptism  
(Scottish Episcopal Church) (2006).
- 14 Propers for Sundays, Holy Days and Saints Days (2006 amended 2013).
- 15 The Marriage Liturgy (Scottish Episcopal Church) (2007).

## CANON SIXTY-THREE

### OF THE OFFICE OF LAY REPRESENTATIVE

*A first reading of an alteration to Section 3 of the Canon is to be proposed. The text to be added in Section 3 is shown in italics and the text to be deleted is scored through.*

1. In every Incumbency or Joint Incumbency and in private Chapels qualified under Canon 40 Section 4, in such Dependent Congregations as are qualified under Canon 39 Section 2, and in every body of communicants permitted under section 2 below to elect a Lay Representative, the cleric in charge or, in the event that there is a vacancy or no cleric in charge, such person as the Bishop shall direct, shall once in every year convene a meeting of the lay communicants of each congregation for the election of a Lay Representative to represent that congregation in the Diocesan Synod together with an Alternate Lay Representative who, in the absence of the Lay Representative from any meeting, shall be entitled to exercise all the powers of the Lay Representative. These office-bearers shall enter office immediately on election.

2. Where, for a continuous period of at least three years in any diocese, there has existed a body or bodies of lay communicant members of that diocese (not less than thirty in number) whether or not comprising a congregation for the purpose of the preceding section, who regularly worship together but have no right to elect a Lay Representative under any other provisions of the Canons, the Bishop may, subject to such conditions as may be prescribed by resolution, and the approval of the Diocesan Synod, sanction a scheme or schemes to enable the members of such a body or bodies to elect a Lay Representative and upon such a scheme being sanctioned the members of each such body may elect a Lay Representative. In the case of a religious community with a private chapel sanctioned under Canon 40, the requirement that the lay communicant members of the diocese belonging to that body number not less than thirty, shall not apply.

3. The Lay Representative *and the Alternate Lay Representative* shall, unless otherwise provided in the constitution of the congregation concerned, become ~~a member~~ *members ex officio* of the Vestry of that congregation.

4. The Lay Representative and Alternate Lay Representative should be members of the congregation electing them, but any lay communicant member, not under sixteen years of age, of a congregation or body as specified in Section 2 above within the diocese and resident within the diocese is eligible to hold office.

5. No person shall hold office of Lay Representative or Alternate Lay Representative for more than one congregation or body, other than a linked charge, in the diocese at the same time.

## **DIOCESE OF EDINBURGH**

### **Report of the Mission & Ministry Committee 2016**

The work of the Diocesan Mission & Ministry Committee (DMMC) in 2016 focused particularly on the recruitment and appointment of the Bishop's Enabler of Mission, within the continued development of a Diocesan Strategy. After an unsuccessful round of the application process in February 2016, we were delighted to appoint Rev Annie Naish in May 2016, and she took up post in September 2016. This appointment, initially for three years, has the core objective of helping the Bishop, the Diocesan Mission and Ministry Committee (DMMC) and the Diocese as a whole, to develop, implement and communicate the mission strategy of the Diocese. Annie has already, in her first three months, made contact with, and gained a deeper understanding of, many of the charges and contexts in our Diocese; helped the Bishop and the DMMC to think through the need for a more fully articulated vision and sense of Diocesan priorities; and helped to further focus our thinking on mission and the underlying sense of purpose and appropriate confidence needed for that.

At the March Synod last year, DMMC presented a paper that looked Toward a Diocesan Strategy for Mission. It attempted to speak openly and honestly to the Diocese about the significant financial challenges ahead, particularly for some of our numerically smaller charges, and those in areas of higher deprivation. It began to ask questions about whether our current deployment of resources best enables our mission, and explored possible models for ways forward. Synod recognised the questions being raised, but was concerned that a vision and direction for the Diocese was insufficiently articulated. With the help of the Bishop's Enabler of Mission, DMMC recognised the importance of articulating that vision, and ensuring that the Diocese as a whole was reflected in that vision. Developing that vision, and the priorities that flow from it, and then beginning to put those into practise, is the main task ahead during 2017.

Through the Provincial Mission & Ministry Block grant, as well as the St Hilda's Fund, DMMC has a significant amount of money available to support mission and ministry across the Diocese. The Diocese continued to give £5,000/annum to the Ecumenical Partnership in Livingston, during what is a time of re-structuring and transition. 2016 saw the final year of 3 in stipend support for St Anne's, Dunbar (£2,067 in 2016, as the grant was given on a diminishing basis over the three years). This support has helped St Anne's to continue to grow as a congregation: uniting with a local Methodist congregation, re-developing a building, and reaching out in renewed mission. The congregation are now able to pay the half stipend (and half pension) that supports stipendiary ministry in the town.

In 2015, the Diocese had supported the stipend of the HIV/AIDS Chaplain, but that expenditure was taken on by the Province in 2016, and so was no longer a commitment met by the Diocese.

The Mission & Ministry grant was also used to pay the travel grants that many charges have received in previous years from the Province. This small grant, targeted towards the smaller and more financially challenged charges, is an important additional income for some, and so the decision was taken to continue that grant for the present.

Money from the St Hilda's Fund continued to support a curate's stipend, and through its grants to offer support to mission developments in St Mary's Grangemouth, St Peter's Linlithgow, St James' Leith, The Priory South Queensferry and St Margaret's Easter Road.

DMMC continued to support and promote the work of our Children & Young People's Co-ordinator, Claire Benton-Evans. Her report below provides more detail, but 2016 included the successful launch of Play Church, at a dynamic service at the Cathedral – the culmination of a lot of hard work by Claire, and the start of an exciting project within the Diocese.

In May 2016, Elizabeth White was appointed as the permanent Adventures in Faith Co-ordinator. Again, her report details more, but this is a significant appointment to deepen our discipleship across the Diocese. In November, a group was formed to plan for a major Diocesan Conference in October 2017. This conference, open to all, coincides with the 500<sup>th</sup> anniversary of the Lutheran Reformation, and is an opportunity to reflect on the ways in which the touchstones of that Reformation continue to shape our discipleship and mission today.

The International Committee continued to support and develop our links with the Dioceses of Cape Coast in Ghana and Espoo in Finland. The Diocese's longstanding involvement in Interfaith initiatives across the Diocese continued through links particularly with Edinburgh Interfaith Association, which faced financial challenges in the context of diminishing Government funding. The Ministry Development Service underwent a considerable change in its work as the Scottish Episcopal Institute took on responsibility more centrally for the delivery of much training for those in authorised ministry. The MDS report follows.

The signs of new life and mission across the Diocese continue, and the committee enjoyed engaging with ideas for pioneering ministry, and new models of ministry being explored across the Diocese. The challenge to use wisely the resources we have available, and in as joined up a manner as possible, remains. It is expected that the Vision and priorities developed during 2017 will assist greatly in that task, and in ensuring that the many different aspects of our Diocesan life continue to nurture one another, and provoke our deepening response to God's mission.

*Revd John Conway, Convenor*

## **DIOCESE OF EDINBURGH**

### **Report of the Ministry Development Service 2016**

The Ministry Development Service (MDS) assists the bishop in the work of vocational discernment, the selection and training of candidates for authorised ministry and the ongoing development of those in authorised ministry.

The two diocesan directors of ordinands, Rev. Dr. Marion Chatterley and Rev. Richard Cornfield, assist those who are discerning whether or not they have a vocation to the ordained ministry and once recommended they act in a pastoral capacity with those undergoing training until they are ordained. We have four candidates in the election process with other potential candidates in the process of vocational discernment. There are 9 ordinands currently in training. Our diocese have more men and women coming through to ordination than all the rest of the province. Unfortunately we don't have sufficient curacies for them, so one had to go elsewhere last year and another this year.

Janet McKinnell, warden of Lay Readers reports that they are in good heart and growing in numbers. During the last year, three new Lay Readers were licensed following their course at SEI and two more were licensed following transfers from the Church of England. This represents a 'bulge' and there's just one Lay Reader in training and currently none in the discernment process.

The SEC's Wardens of Lay Readers met with the Provincial Director of Ordinands and this resulted in a new Handbook for the Discernment of Vocations to Lay Readership. This handbook also contains useful information about the role of Lay Readers. The Principal of SEI consulted with the Wardens during the preparation of the new IME 4-6 Handbook for Lay Readers. Both these documents can be accessed via the SEI website. The new IME 4-6 programme has started and an overnight gathering will take place at the end of March, while planning for further activities during spring 2017 is in progress. During 2016, lay readers covered services in a number of charges and were active across the diocese, attending many licensings and other diocesan events. Attendance at the CMD days at Newbattle and the offerings from New College is increasing.

Since they changed to Common Awards as the educational platform in September the Scottish Episcopal Institute (SEI) has taken responsibility for all initial ministerial education (IME) and formation. There are now two phases of IME, 1-3 and 4-6.

IME 1-3, leads up to either ordination or licensing for lay readership and can be either undertaken a full time degree student at New College, or as a part time student doing a diploma through the SEI programme. Intakes to the diploma course run by SEI are now only every other year, so that students can progress through two levels in the course of three years. Some who already have theological degree qualifications will be fast tracked on a two year programme. All will undergo formation for ministry through the SEI residential weekends, experience on placements and in the bishop's reflection group.

There are now a group of 9 curates (stipendiary and non-stipendiary) participating in the IME 4-6 programme facilitated by Rev. Canon Anne Dyer. Stipendiary curates who are training to become incumbents or rectors are now expected to continue their theological education to degree level.

Janet McKinnell has been supervising the IME 4-6 programme for the few lay readers. Inviting other lay readers to join in as part of their continuing ministerial development. There is some question as to how to sustain this when numbers will be so few in the near future.

The role of the MDS officer is now limited to continuing ministerial development (CMD) after those in authorised ministry have completed six years of initial ministerial education. Since last synod we have had both a stipendiary clergy conference and a day conference for all in authorised ministry. Both were well attended and lively. At the clergy conference Professor Graham Ward gave input on Secular imagination today and we discussed what that might mean for our ministry. Our Day conference was led by the Rt Revd Gordon Mursell and he spoke on 'Living and speaking the Gospel of John.

My aim as MDS officer before I retire at the end of June is to have the basic CMD program of day conferences and clergy conferences lined up till end of 2018, as there will be a period of vacancy after I leave.

*(Ken Webb 31/01/2017)*

## Adventures in Faith Report

### Diocesan Synod 2016

Adventures in Faith stepped into a new phase in May 2016 with the coordinators role becoming a distinct and permanent post. The months since then have confirmed that the 'Adventures in Faith' name and programme continues to be desired and known within the Diocese, particularly in regard to the newsletter 'round up' of events. In 2016 we held 14 events on topics including Dementia, The Pentateuch, Science and Religion, Silence, World Christianity and Death in Art. Two summer 'open events' attracted a number of Lay Reps, Peoples' Wardens and others from Falkirk, Borders, North Berwick, Penicuik as well as the Edinburgh area to continue the conversation about how 'AIF' can best serve a variety of needs and locations. Printed copies of the newsletter go to all Charges, and 1200 members and friends of the Diocese receive the newsletter by email. I have enjoyed good and stimulating meetings with counterparts in the Lay Learning Network, which feeds into the (Provincial) Mission Board and, when we meet, other Dioceses look longingly at a newsletter for their own area; we have something of value which others want to replicate. However, despite peoples' interest, there *are* also some difficulties with event information being pro-actively distributed and advertised by Charges; we hope a network of local link volunteers will aid this as well as the value of lifelong learning for all being embedded further into the Diocesan mission strategy.

Lesser known than the newsletter may be Adventure in Faith's role as a 'hub' of resources and information to Charges in their local settings, supporting what is *already* happening and networking between people and projects; offering help in enabling congregations to meet learning and discipleship needs, especially where local resources are stretched. This has already included sharing good practice around the Pilgrim Course, taking forward interest in the use of church gardens, and responding to a request for assistance in the west of the diocese with a learning series about SEC traditions. Meetings with SEI staff are also bearing fruit with university-validated modules becoming available to interested learners alongside those studying for recognised ministries in 2017.

The role provides 6 hours per week, and the re-establishment of Adventures in Faith has in itself been a huge achievement. As coordinator I am grateful to be supported by a Reference Group, as well as John Conway and DMMC. On a day to day basis it continues to be a pleasure to work with Simon and Samantha, with good collaboration and conversation possible formally and informally with Annie and Siân joining Claire and myself in the office. In 2017, time will be given to how adult learning supports and advances the developing vision of mission in the Diocese.

Elizabeth White

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# DIOCESE OF EDINBURGH

## ANNUAL REPORT OF THE YOUTH & CHILDREN OFFICER 2016

2016 saw the launch of the Diocesan play church project: a portable altarscape for children, featuring child-sized vestments, chalice and paten, baptism set and many other items to encourage children to explore worship and liturgy through play. The altar and detachable screen were created by carpenters at Grassmarket Furniture, part of the Grassmarket Community Project. It was fully equipped by donations and hand-crafted contributions from across the Diocese, including a beautiful fabric banner, a carved wooden cross and an altar frontal for every liturgical season.

Bishop John dedicated the play church altar in a special all-age service, featuring Fischy Music, at St Mary's Cathedral in November 2016. This joyful service involved children throughout: they sang, danced and helped Bishop John anoint the altar with holy water and oil. Young people from St Cuthbert's Colinton presented dramatisations of the Bible readings, led the Intercessions and served at Communion, which Bishop John celebrated from the play church altar.

The play church has now begun its travels around the Diocese, spending Christmas at St Ninian's Comely Bank before moving on to St Mark's Portobello. It will be travelling to the Borders to spend Lent and Eastertide at St Peter's Peebles and Holy Trinity Melrose. It is currently booked by charges until the end of 2018.

St Hilda's fund money was awarded in 2015 to pay for a Children's Leader at St Margaret's Easter Road, where a baby and toddler group is drawing in many families from the local community. The Children's Leader has now established a Sunday school which is bringing new families into church, and is looking to establish a Messy Church and reach out into local schools. Since September, St Margaret's has enjoyed the invaluable support of the Bishop's Enabler of Mission: Rev Annie Naish has explored future funding possibilities with the children's work team, and has encouraged the congregation to embrace this opportunity to grow 'from the bottom up' through its missional work with young children and families. This exciting work with St Margaret's has shown how the Mission Enabler and the Youth & Children Officer can work together as a team to support individual charges.

The Diocese continues to play a significant role in Provincial youth work. In 2016 another successful youth sleepover event was hosted by the Good Shepherd, Murrayfield, and in 2017 there will be four new leaders from Edinburgh Diocese at the Provincial Youth Week at Glenalmond, including three former delegates and Rev Oliver Brewer-Lennon, curate at St Peter's Luton Place.

On 1 April 2017 the Diocese will host the celebrations of 20 years of the Provincial Youth Week. A weekend of celebrations will take place in and around St Mary's Cathedral, to which all present and former delegates and leaders, their friends, families and supporters are invited. For more information, visit <https://secpyc.wordpress.com/>

*Claire Benton-Evans*