**Diocese of Edinburgh: COVID-19 Risk Assessment for Church activities with children and young people**

***To be completed by the activity leader:*** I confirm that I have checked the latest guidelines from [the Scottish Government](https://www.gov.scot/collections/coronavirus-covid-19-guidance/) and the [Diocese](https://edinburgh.anglican.org/coronavirus-resources/)/[Province](https://www.scotland.anglican.org/coronavirus-updates/).

* Current required social distance: …… metres
* Number limit (households/people): ……. Indoors ……. Outdoors

Name…………………………………………….. Signed………………………………………….. Date………………..

Take a ‘mental walk-through’ of the activity you are planning. Imagine yourself as someone attending/engaging in the activity. Step by step, record potential risks. Then consider how these might be managed, and by whom. You should also consider whether the COVID risk is low, medium or high: e.g. people passing each other on the church driveway is a fairy low infection risk; children sharing a bowl of popcorn is a high infection risk. This will help you to prioritise the work you need to do to manage all risks.

You can also use this form to cover non-COVID risks, e.g. the risk of small children running from the church garden onto a busy road. Extend the table as necessary.

DESCRIPTION OF ACTIVITY *(e.g. children’s picnic in church garden)*

|  |  |  |  |
| --- | --- | --- | --- |
| WHAT ARE THE RISKS? (Think through the activity step by step) | COVID RISK LEVEL | HOW RISK WILL BE MANAGED | PERSON RESPONSIBLE |
| *e.g. More than 15 people/5 households come* | *High* | *Pre-booking required; cap numbers.* | *Children’s leader.* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

***To be completed by the Rector/Vestry Secretary:*** I confirm that Vestry has approved this risk assessment.

Name…………………………………………….. Signed………………………………………….. Date………………..