

# Eazipay Ltd re Diocese of Edinburgh



Please fill in the whole form using a ball point pen.

Eazipay Ltd re Diocese of Edinburgh  
 Edinburgh Diocesan Office  
 21A Grosvenor Crescent Edinburgh  
 EH12 5EL

## Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number

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Name(s) of Account Holder(s)

\_\_\_\_\_  
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FOR Eazipay Ltd re Diocese of Edinburgh OFFICIAL USE ONLY  
 This is not part of the instruction to your Bank or Building Society.

Bank/Building Society account number

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Branch Sort Code

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### Instruction to your Bank or Building Society

Please pay Eazipay Ltd re Diocese of Edinburgh Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Eazipay Ltd re Diocese of Edinburgh and if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society  
 Address  
 Postcode

Signature(s)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Date

Reference

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account.



This guarantee should be detached and retained by the Payer.



### The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Eazipay Ltd re Diocese of Edinburgh will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Eazipay Ltd re Diocese of Edinburgh to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Eazipay Ltd re Diocese of Edinburgh or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Eazipay Ltd re Diocese of Edinburgh asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.