

# SCOTTISH EPISCOPAL CHURCH



## DIOCESAN SYNOD

DIOCESAN OFFICE • 21A GROSVENOR CRESCENT • EDINBURGH • EH12 5EL

A meeting of the Edinburgh Diocesan Synod  
will be held on **Thursday 21 October 2021**.  
The Synod Eucharist and Meeting will take place online  
starting with Eucharist at 5.30pm

SIMON FILSELL  
**Diocesan Administrator**

# EDINBURGH DIOCESAN SYNOD

Thursday 21 October 2021

## AGENDA & TIMETABLE

To be held live online via [Zoom](#)

(Timings subject to adjustment)

**5.30pm**      **Synod Eucharist** (*Streamed live from Cathedral – link on [Synod webpage](#)*)

**6.00pm**      **Break (10 minutes)**

**6.10pm**      **Briefing by Sanctus Media** on use of Zoom (*help sheet on [Synod webpage](#)*)

**6.20pm**      **Apologies & Notices** *including welcome of those new to Synod*  
**Remembrance** *of those who have died since the last Synod*

**6.30pm**      **Bishop's Address**

**6.40pm**      **ADMINISTRATION**

- **Synod Minutes** – *to confirm the minutes of the meeting held on 13 March 2021 (attached - p3)*
- **Elections** – *the vote will take place live online via Zoom Polling*
  - **Synod Clerk** – *to be elected by the voting Presbyters and Deacons present in the Diocesan Synod*
  - **Chapter Canon** - *to be elected by the voting members present in the Diocesan Synod*

**7.00pm**      **FINANCE & MANAGEMENT** (*Ian Lawson, Diocesan Treasurer*)

- **Diocesan Accounts for 2020:** *To note the 2020 Audited Accounts (Published on the Diocesan website: <https://edinburgh.anglican.org/resources-diocesan-office-finance/>)*

- **Diocesan Financial Position 2021** (*paper attached - p15*)
  - **Diocesan Budget for 2022** (*paper attached - p16*)
    - **Proposal for a Ministry Development Officer post** (*video presentation by The Revd Dr Sophia Marriage*)
- Motion One: This Synod notes the Diocesan Accounts for 2020**
- Motion Two: This Synod approves the Diocesan Budget for 2022**
- 

**8.00pm**

**Any Other Business** – *any items must be notified to the Diocesan Administrator before the start of Synod proceedings*

**Announcement of Voting Results**

**The Bishop confirms the Acts of Synod**

# Minutes of the Edinburgh Diocesan Synod held on 13 March 2021

**The meeting used the Zoom online conferencing platform in order to conform with Government safety regulations during the COVID-19 global pandemic.**

---

**Synod commenced with Eucharist at 8.30am – a live stream from St Mary's Cathedral, Edinburgh**

*There were 96 attendees – 71% (57 Clergy - 78%; 39 Lay - 64%)  
with apologies from 3 Clergy and 4 Lay*

## **SYNOD BUSINESS**

---

The Bishop welcomed the following new Rectors:

- The Rev Nick Wills - Rector of St Peter's Lutton Place, Edinburgh
- The Rev Andrew Taylor-Cook - Rector of Peebles
- The Rev Lynn Davidson - Rector of Christ Church Morningside, Edinburgh

The Bishop welcomed John Stuart, General Secretary of the Scottish Episcopal Church, as the Provincial Representative

Bishop John then led a moment of silence for those who had died since Synod last met:

- Canon John Armson
- The Rev Hilary Naish
- Mary Haggart

## **BISHOP'S LENT APPEAL**

Bishop John reflected that the current restrictions gave the opportunity to look outwards to the needs of the poorest people on our planet. The 2021 Lent Appeal

was being directed towards the Archbishop of Canterbury's 'Together in Unity Appeal' to support virus prevention and emergency relief for vulnerable communities across the Anglican Communion. He had been reminded that, whilst many individuals had less money currently, the wealth of others had increased hugely and they might be able to be more generous.

## BISHOP'S ADDRESS

---

Bishop John had looked back to his address in March 2020, and reflected on how much had changed as the global pandemic spread and lockdown occurred. There had been anguish and loss, which had been hard, but many had been changed through this. We should recognise that huge pastoral efforts had been made by clergy and by pastoral teams who had maintained connection with, and support for, their communities. Matters that were important last March now seemed somewhat trivial. Things that were stopped by Covid could be relaunched, perhaps in new ways. Enforced abstinence had afforded reflection.

He encouraged everyone to continue to be kind to ourselves and to others. He repeated the message from the College of Bishops that, although many congregations were eager, no one should feel under pressure to reopen church buildings for Holy Week and Easter. It should not be an opportunity to pressurize clergy, who were already under enough pressure.

He then related several quotes, including Jesus' teaching, when he asked "can any of you by worrying add a single hour to your span of life?". This was not to excuse inactivity or passivity but rather to suggest the right way of approaching our activity. What was important was believing that God is utterly trustworthy and faithful, and was always beside us on the road.

*(The full text of the address was made available on the diocesan website)*

Bishop John then asked for Synod's assent to his nomination of The Rev Andrew Bain and The Rev Canon Malcolm Round to become Honorary Canons. Synod gave its unanimous **ASSENT**. In addition, Bishop John had used his personal nomination to also appoint Prebendary Bob King as a Canon and member of the Cathedral Chapter. All three would be installed together when current restrictions allowed.

## ADMINISTRATION

---

### SYNOD MINUTES

The minutes of Diocesan Synod held on Saturday, 14 March 2020 were **CONFIRMED**

### ANNUAL REPORTS

#### **Diocesan Standing Committee**

Godfrey Robson, Diocesan Secretary, presented the report. It was brief, not because of the lack of activity. The committee had met regularly to exercise oversight of and offer guidance to the other main diocesan committees. The issues of the Covid pandemic had been paramount. He offered particular thanks The Rev Canon Malcolm Round and Neil Stewart, who had recently stepped down from the committee, having brought both wisdom and care to the work of the committee.

**The Motion that Diocesan Synod approved the annual report of the Standing Committee was proposed by Godfrey Robson and seconded by The Very Rev Frances Burberry. The motion was CARRIED UNANIMOUSLY.**

#### **Finance & Management Committee**

Godfrey Robson presented the report, along with the reports of the Diocesan Buildings Committee and the Diocesan Personnel Committee. The latter had completed a long-term project to review all the Human Resource policies. The Buildings Committee had been busy with Canon 35 applications and had overseen the re-letting of the property at St Andrew's Newcraighall and refurbishment of the Rectory of St Philip's and St James's Edinburgh. The Rectory had been taken over by the diocese during the vacancy, and the expenditure on refurbishment was being reimbursed through lettings income. The Finance & Management Committee had kept a close eye on the finances of all congregations and had discussed arrangements for support mechanisms. A 'Covid Relief Fund' was being set up, and gratitude was due to those charges which had voluntarily overpaid quota in 2020 to enable that fund to be established. Two new members of the committee had been welcomed - Mark Harris and The Rev Dr Stephen Holmes. He then thanked Ian Lawson, Diocesan Treasurer, and the Conveners of the two committees - Professor Patricia Peattie and Alex Stewart - for all their hard work during the year.

**The Motion that Diocesan Synod approved the annual report of the Finance & Management Committee was proposed by Godfrey Robson and seconded by The Very Rev Frances Burberry. The motion was CARRIED UNANIMOUSLY.**

Bishop John thanked all those involved in the work of the diocesan committees.

### **Cathedral Accounts**

The Very Rev John Conway presented the Cathedral Accounts, for the financial year ending 30 June 2020, abstracts of which were available on request from the Cathedral office. He reflected that the previous year had been challenging in many ways, including financially. There had been a considerable drop in visitor income, but regular giving had been maintained, which was a cause for thanks. It had been difficult for the members of the choir, and the Cathedral had used the furlough scheme along with grant money to support the singers during the year. The organ had been refurbished as planned, at a cost of c.£500k - the first major work on the organ for 30 years. It was recognised that this would be a recurring responsibility at 30-year intervals. The overall deficit in the accounts was £73k, which was unsustainable, and all were working hard to reduce that in the current year.

Bishop John proposed a vote of thanks to the Provost, the ministry team and the Cathedral congregation for their hard work when faced with these challenges.

### **Safeguarding**

Simon Filsell, the Diocesan Protection Officer, presented the annual report. He reported on the meeting of the Diocesan Protection Officers from around the Province, in November, and also the training delivered at St John's Princes Street in January. There had been some very good feedback from the training, which dealt with what to do if an allegation of misconduct was made in a charge, which was a high-priority issue in the Provincial Audit Report. He thanked all of the PVG Coordinators for each congregation for their work in a hugely important role in keeping our vulnerable congregation members safe.

Bishop John reported that Daphne Audsley was working on a training presentation to go on the Provincial website, and he encouraged all charges to take the matter very seriously, not least because a new policy was being prepared, and all charges should be well informed about that.

## Questions & comments:

Helen Vincent, Lay Representative, St Mark's Portobello & General Synod Member:

*It was good to hear that those with Provincial Audit 'Red Flags' are being contacted but will everyone else be told they have none, which would be reassuring for vestries?*

Simon Filsell responded:

*All congregations would be contacted individually, although only 4 charges in the diocese had more than 3 out of 10 'Red Flags'*

## ELECTIONS

Godfrey Robson announced the following elected members:

### General Synod – Clergy

- The Very Revd Frances Burberry (second term)
- The Revd Jane MacLaren (Edinburgh Forth Area Council)
- The Revd Susan Ward (West Forth Area Council)

### General Synod – Lay

- Dr Vicki Clark (Mid & East Lothian Area Council)
- Victoria Elliott (second term)
- Karen Ellis (Borders Area Council)
- Emma Forrest
- Lei Garcia
- Ian Kerry
- Helen Mitchell
- Helen Vincent
- Dr Michael Wood (Edinburgh South West Area Council)
- Helen Wright

### Diocesan Standing Committee

- The Revd David Dixon
- Victoria Elliott (second term)

#### Diocesan Mission & Ministry Committee

- The Revd David Paton-Williams (second term)
- The Revd Philip Blackledge (second term)

#### Diocesan Finance & Management Committee

- David McLellan (second term)

---

*The Bishop then handed the chair to the Dean*

---

## SEC CANONS

---

### Canon IV

Bishop John introduced the proposals for changes in the way bishops were appointed. These proposals arose in the light of difficulties experienced in two recent Episcopal elections, when the existing Canon IV procedures had proved unwieldy. The General Synod's Canon 4 Review Group was asking for Diocesan Synod's initial reactions to the options being considered. In the light of current discussions, it was intended to bring formal proposals for a first consideration to the General Synod in 2022. The current consideration was therefore purely consultative and aimed to garner first thoughts. No vote was required. The two options were:

#### Option One – Electoral Synod

The first would offer a significant revision of the present Canon but would retain the Electoral Synod as the key decision-making body. At the initial meeting of an Electoral Synod all members of the Preparatory Committee would be present - as well as, ideally, the whole College of Bishops. A Preparatory Committee would produce short-lists, and would provide for up to two full meetings of the Electoral Synod and an election by the College of Bishops remaining as a final resort.

#### Option Two – Electoral Council

The second option would be to replace the Electoral Synod with an Electoral Council. The Province would be represented through members elected by each diocese and through two representatives from the College of Bishops.

Membership would be split 60%-40% in favour of the Diocese and, as far as possible, be divided equally between clergy and laity.

The Review Group had looked at the appointment processes from around the Anglican Communion and had spoken to many of those involved. After the First Reading of any new emerging proposals by General Synod in 2022, the matter would come back to dioceses for further comment before any final decisions in 2023. He reflected that the election of a Bishop was ultimately a process of discerning the movement of the Holy Spirit and it was necessary to consider which process would best allow that to happen. Bishop John then invited a representative from each of the seven Area Councils to report back on their individual discussions.

In preparation for today's consideration a Provincial discussion paper had been circulated with a request for all Vestries to consider and for discussions then to take place in Area Councils. All seven ACs had met, and their spokesmen reported back

#### The Revd Willie Shaw – West Forth

The Area Council was strongly in favour of Option One. It was a public process for the appointment of a public figure. A shortlist of two candidates was preferred as it was felt that it would be difficult for a single candidate if the decision was not to appoint.

#### The Revd Peter Harris – Mid-East Lothian

The initial feeling was Option Two but further discussion led back to Option One. The need for confidentiality was acknowledged. A Bishop was standing for a public office and it was strongly felt that the diocese should have the main say in the appointment.

#### The Revd Dr Stephen Holmes - Forth

The Area Council really appreciated the opportunity to discuss the matter, and took a straw poll. The majority preferred an electoral council [*Option Two*]. There was a need also to consider the role of the bishop and this was a process requiring both professional judgement and proper discernment. There was a preference for some flexibility over the size of the shortlist whilst ensuring the quality of candidates. It was important not just to make up numbers on a shortlist, then in effect not offering real choice if all nominees

didn't meet the standard. Confidentiality was needed to protect candidates not chosen, and the council was unanimously in favour of a larger electoral council, though not the current split. There was felt to be too much provincial influence, and an 80% 20% split would be fair.

#### The Revd Canon Dean Fostekew – Edinburgh South West

It was good that their Area Council was jump-started with the request to discuss this important issue. This discussion leaned towards an electoral council [*Option Two*], though the view was not unanimous. If Option One was preferred at the end of the day, there should be more flexibility built in to the arrangements, e.g. in relation to timetabling and to the required size of the shortlist. Ownership of the process needed to be clearly with the diocese to avoid the feeling of a bishop being 'imposed'. It may be that ways could be found to grow and nurture possible candidates within dioceses.

#### Margaret Temple – Edinburgh South

Their preference was clearly for Option 1. The importance of maintaining tradition, and of the need for the appointment to remain primarily that of the diocese, was emphasised. The importance of confidentiality was recognised.

#### The Revd David Paton-Williams – Edinburgh East

There was no firm conclusion, not least because no one participating in the discussion had direct experience of the current process. The majority were in favour of Option One. It was good for a bishop to feel he or she had the backing of the diocese from the start. Discernment was a matter for both head and heart. The gathering of names should be a transparent process. The issues of getting sufficient good candidates on occasions was noted, and the flat structure of the SEC meant it was difficult to identify future bishops. Was this an issue for CMD?

#### The Revd Philip Blackledge - Borders

The Borders AC preferred Option 1, retaining the affirmation afforded to a new bishop through election by diocesan synod. It was noted that better communication within the diocese in early stages might allow (particularly lay church members) to identify a wider range of possible candidates.

Questions and comments:

The Revd Diana Hall, Rector of Dunbar

*In the 18 years since the ordination of women only one female Bishop had been appointed in the SEC. It was important to ensure that there were no issues bias relating to gender, colour or any other aspect of a candidate.*

The Revd Philip Blackledge, Rector of Melrose, echoed this concern.

Bishop John thanked everyone for the very helpful and insightful responses which would be reflected upon and fed back to the General Synod later in the year. He invited further comment and subsequent thoughts on the issue.

## MISSION AND MINISTRY

---

The Rev Dr Sophia Marriage presented the annual report. The work of the committee had grown around the five principles of 'Growing Together' and a video was shown illustrating activities around the Diocese in response to the Covid lockdown.

She thanked all those involved in the discussions which led to the appointment of the Ministry Coordinator, and she was delighted that The Revd Jane MacLaren had been appointed to the role.

### MINISTRY COORDINATOR

The Revd Jane MacLaren reported rapid progress in meeting diocesan clergy over the past 5 months, leading already to a clear identification and prioritisation of needs. As a result, work was already advanced in providing advice and help to priests new to the diocese, particularly those coming from the very different culture and support structure of the C of E, and also in addressing difficult relationships between vestries and clergy. A discussion day on the latter was planned.

### YOUTH & CHILDREN

Claire Benton-Evans presented her report and reflected on what, during a challenging year, could be celebrated. A number of positive initiatives, including those at St Anne's

Dunbar, St Cuthbert's Colinton and St Marks Portobello had provided inspiration. The Provincial Youth Committee Representatives from this diocese had been involved in a great deal of work online, including a presentation to General Synod. They had also helped to create the Provincial Youth Nativity Service. She saluted the quiet determination of all those maintaining their youth activities during lockdown.

The Rev Dr Sophia Marriage thanked Claire and Jane for their dedicated hard work. It had been easy to reflect on what we had not done, but there was a need to also focus on the positives and to take them forward. She thanked the members of the Diocesan Mission & Ministry Committee for their support and hard work during the year.

The Very Rev Frances Burberry thanked her, and all the committee members and video contributors.

Questions and comments:

The Revd Jenny Wright, Edinburgh Christ Church

*At General Synod the previous year, a target of zero carbon emissions by 2030 had been agreed. Was there any assistance for charges within the diocese, and could the matter be discussed at the autumn Diocesan Synod?*

The Rev Dr Sophia Marriage responded that many in the diocese were aware of the importance of the issue. There was a gap on the Diocesan Mission & Ministry Committee to lead this, knowing that it was a critical issue. She invited further feedback on all the climate issues.

## FINANCE

---

Ian Lawson, Diocesan Treasurer, presented his report. At the Diocesan Synod in October 2019 there had been a report of a deficit on the General Fund of £46k and it had been suggested that, in order to continue with the existing level of activity, a 10% increase in quota might be needed. It was eventually decided that a 3% increase should be applied for the 2020 quota, along with a trimming of the activities. This projected a revised deficit of £18k, but lockdown then happened. In subsequent decisions, Provincial Quota was reduced by 10% against the 2019 figure, and the

Diocese did likewise. Diocesan expenditure had already been cut. The current estimate for the 2020 outturn, boosted by investment gains, was a £34k surplus.

Ian Lawson then referred to proposals by the Finance & Management Committee to make available recovery funds for charges facing financial difficulty. The diocese had £12k available from central diocesan funds, along with the Dunderdale Fund grant money of £13k and £11k in the COVID support fund, created by the generous commitment of 16 charges in the diocese. The province was setting up a 'Recovery & Renewal Fund', details still awaited but which would complement the approach of the diocese to the support. The criteria for providing support grants for charges had been discussed, which also provided the opportunity to explore the 'new normal' post-COVID.

Questions and comments:

The Revd Canon Anne Tomlinson

*With the environmental benefit of non-travel, would Diocesan Office meetings patterns be reviewed?*

Bishop John responded that, whilst there were challenges with online meetings, it would certainly be reviewed.

The Revd Diana Hall, Rector of Dunbar

*There was a wide range of questions on climate change, and would the Standing Committee take on the discussion to form a strategy towards 2030?*

Bishop John responded that it was already in the Standing Committee's mind, and it would take note of all the comments submitted.

Bishop John thanked Ian Lawson for the presentation and for all of his hard work in overseeing the accounts for the past year.

## DEAN'S REPORT

---

The Very Rev Frances Burberry presented the report of her year. Amongst a wide range of activity, she noted that her 2020 Sabbatical plans had to be radically changed.

She had attended a reconciliation conference, and then faced the challenge of restricted reopening churches in August. Ordinations had proceeded within restrictions and the online Clergy Conference in November had taken place, with the theme of "Singing in a Strange Land". General Synod had been online in December, followed in January 2021 with another in the sequence of online institutions of rectors. There was now a challenge to face the 'new normal', and she was giving thought to how, as Dean, all charges could be supported in that.

Bishop John thanked the Dean for all that she did on behalf of the diocese.

### **Bishop John confirmed the Acts of Synod**

## Diocese of Edinburgh

### Treasurer's Report to the October 2021 Synod

#### 1 Audited accounts for the year to 31 December 2020

The results for 2020 were presented to the March Synod, based on draft figures before audit. No changes were made subsequently. The final audited accounts are available for inspection on the Diocesan website. The results and fund balances for the three classes of fund in summary were:

	<b>General Fund £'000</b>	<b>Designated Funds £'000</b>	<b>Restricted Funds £'000</b>	<b>Total Funds £'000</b>
Income	620	44	103	767
Expenditure	586	52	85	723
Surplus/deficit	34	-8	18	44
Transfer Lambeth	-3	3	0	0
Investment gains	25	1,355	78	1,458
	56	1,350	96	1,502
At 1 January 2020	125	4,813	285	5,223
At 31 December 2020	181	6,163	381	6,725

This was the first year to be affected by the Covid pandemic, and a General Fund surplus arose largely as a result of cancelled or postponed activities. The surplus was the first in many years and did much to restore the balance of the General Fund to a proper relationship with the annual expenditure from the fund.

#### 2 Half year results to 30 June 2021

##### ***General Fund***

The General Fund budget for 2021 was based on a break-even position after a 10% reduction in quota (which was funded by an equivalent reduction in Provincial Quota). Budgeted costs were pared down and a general contingency of £10,000 included to cover possible over-pruning and unforeseen items.

The half year accounts are summarised in the attached schedule. They show a surplus at 30 June 2021 of £42.8k. Partly this is to do with timing: the clergy conference, for example, comes in the second half. But I have calculated there have been some £39k of permanent savings (such as staff leaving without replacement and delayed appointments) or deferred costs now budgeted in 2022 (for example the lay readers conference). These savings will be used in part to restrict a quota increase in 2022(see below).

##### ***St Hilda's and St Andrew's Funds***

The St Hilda's Fund has continued to provide stipend support to Charges, including the two new groupings in the Borders, totalling £31,000 in 2021. Together with the Walker Bursary Fund It will also pay for the cost of mixed mode student grants, expected to be £9,000 in 2021. While £15,000 of funding is also available for congregational mission grants, only £1,000 has been claimed to date. The St Andrew's Fund has awarded one building grant of £1,000 so far.

## **Covid-related funds**

The Diocese's Covid Support Fund was set up to provide financial assistance to congregations particularly impacted by the pandemic and without the capacity to ride the storm. Voluntary quota top-up contributions being made by a number of congregations will provide £11,000 to this fund, along with £15,000 from other Diocesan resources. At date of writing, grants totalling £16,000 have been awarded, and a further round is being considered. I would like to thank all vestries who have generously contributed to this fund.

Application to the Provincial Renewal and Recovery Fund has resulted in the receipt in September of £61,000 which the Diocese will aim to allocate before the end of the year to Charges that applied for this funding.

## **3 Budget for 2022**

### **3.1 GENERAL FUND**

The attached General Fund Budget makes use of savings made in 2021 to cover a planned deficit in 2022. Despite an 11% rise in Provincial quota and four new staff appointments, the proposed rise in Diocesan quota is restricted to just 2%.

### ***Key features***

#### **Provincial Quota**

After last year's £52k reduction in Provincial Quota, 2022 sees an increase of £27k. The 2% proposed increase in Diocesan Quota would raise an additional £9,500 towards this.

#### **New and replacement posts**

The budget assumes four new staff in post from 1 January. All are budgeted as half-time posts.

- **Assistant Diocesan Administrator.** This post involves more hours and a higher pay grade than the previous Administrative Assistant role, so as to give greater support to the Diocesan Administrator and also to assist the Diocesan Secretary and Treasurer with occasional projects. The budgeted staff cost, including salary, NI and pension, is £5,000 more than in last year's budget.
- **Communications Coordinator.** This is a continuing post with the same hours and pay grade as before. (The previous postholder left in March 2021.)
- **Ministry Development Officer.** Since November 2020, the Diocese has benefited from Jane MacLaren's services as a contractor, engaged to provide clergy support and training as we emerged from lockdown. This arrangement comes to an end this year. The new MDO post is budgeted to cost the equivalent of a half-stipend (but without housing provision or allowance). In salary, NI and pension, the cost is budgeted to cost just over £5,000 more than the existing fixed term contract.
- **Mission & Ministry Admin Assistant.** This post was budgeted in 2021 at an approximate cost of £11,000 (starting in March). However, with activities still constrained by the pandemic, it was not filled. The 2022 budget includes provision for a full year's cost of £13,100.

## ***Budgeted income and expenditure lines 2022***

Brief comments are given on the attached summary schedule, with additional information in the paragraphs below. Please email me ([treasurer@dioceseofedinburgh.org](mailto:treasurer@dioceseofedinburgh.org)) if you would like any further information before the Synod.

### Donations and grants

The largest general grant is from Allchurches Trust (part of the Ecclesiastical Insurance Group) and is received in the second half of the year. Increasingly this trust is looking to fund particular projects in more deprived areas and a reduction is therefore expected in 2022.

### Quota from congregations

A budgeted increase of 2% is requested, which together with the surplus expected in 2021 will fund the increased Provincial Quota and level of Diocesan activity planned for the year ahead.

### Provincial Grants

Only those grants that contribute towards General Fund costs are included, such as the mission and ministry support grant and the contribution towards the Bishop's stipend. Grants we receive and pay straight on to third parties, such as curate grants and the Walker Trust grant for the Cathedral, are omitted. Dunderdale grants for 'needy' congregations are also omitted, being dealt with in the Covid Relief Fund (though the annual figures for 2020 and the 2021 budget include £6,400 each).

### Income from charitable activities

The budget consists only of rental income from the former St Andrew's Newcraighall. The lease was only finalised in November 2020, too late for inclusion in the 2021 budget. The comparative figures for 2020 and 2021 in this category include clergy conference income. However, for the purposes of the 2022 budget I have included (under expenditure) the *net* cost of the conference, leaving the organisers to decide how best to use this.

### Income from Diocesan services

These are the services provided to Charges which are also available commercially, chiefly payroll provision and printing. In the 2022 budget I have omitted SCVO payroll management costs that are recharged to congregations, so the budgeted income includes only the Diocese's own charges for time spent on payroll administration, currently £7 per month per payroll.

### Investment income

The total distribution in 2020 was 58p per unit. In 2021, the Investment Committee have estimated a total distribution of between 60p and 65p per unit. In the 2022 budget I have assumed the higher level of 65p will be achieved.

### Provincial quota and wider church involvement

The Diocese plays its part in supporting the wider church through Provincial Quota, much of which is returned to Dioceses in the form of grants, and through involvement with other church agencies and organisations. We pay an annual grant to Edinburgh Churches Together and have provided £1,500 for a visit to the Espoo Diocese, with which we are linked.

Since 2020 we have been building up a fund to pay for the Diocese's attendance at and support for the 2022 Lambeth Conference. A further £4,000 is budgeted for 2022.

### Office of Bishop and Dean

One of the Diocese's core activities is maintaining its canonical responsibilities to provide the pastoral supervision and support of a Bishop and Dean. The costs budgeted include the Bishop's stipend and accommodation costs, a payment made to the Dean's congregation equal to half her stipend and the staff costs of the Bishop's PA, together with an allowance for expenses, which are expected to return to pre-lockdown levels.

### Mission and Ministry

Budgeted costs include the new MDO and Admin posts, as well as the continuing Youth & Children Officer's costs. Events include costs associated with the Season of Pilgrimage. The total budget is a little less than the 2021 budget, despite staff/contractor cost increases, because clergy conference income has been offset and Dunderdale grants are dealt with in the Covid Relief Fund (see above). The budgeted expenditure, however, is well ahead of the actual costs expected in the current year. As noted above, the current year's budget savings will be utilised in helping to pay for the 2022 plans.

### Central support costs

The 2022 budget excludes £10,000 of expected SCVO payroll fees that are directly recharged to congregations (unlike the 2020 and 2021 comparative figures where they are included here and in income). After allowing for this, the total 2022 support budget is only slightly up on the 2021 budget, despite the increase in staff costs mentioned above, thanks to savings from the introduction of new telephone and bookkeeping systems.

### Governance

These are costs associated with the legal structures of the Diocese: fees for trustee-level officers, Synod costs and audit fees. No provision has been made this year for exceptional legal fees: if any arise they will be covered by the general contingency (see below).

### **Budget deficit and general contingency**

Rather than padding individual budget lines, a general contingency has been included to cover uncertain or unforeseen costs. The 2021 budget included a general contingency of £10,000, part of which has been needed to cover repairs at the Bishop's house and a longer clergy conference. With a greater level of activity expected in 2022, the general contingency has been doubled to £20,000. In part this is intended to provide a degree of flexibility over salaries for new posts, so that appropriately qualified applicants may be attracted in a changing labour market.

The General Fund budget deficit, after including this contingency, is approximately £25,000, which will be funded by an estimated surplus in 2021 of around £40,000.

### **Quota allocation in 2022**

As usual, the total diocesan quota will be allocated to congregations on the basis of their Assessable Income averaged over the previous three years (2018 – 2020). The impact of a 2% rise in overall quota on congregations will be greater or less, depending on changes in their historic income levels. The level of quota still benefits from exception Provincial support, and congregations will be offered the opportunity once again to waive their share of this support and donate to the Diocese's Covid Support Fund.

### **3.2 OTHER FUNDS**

The ***St Hilda's Fund*** is financed by around £41,000 of UTP income. In 2022, some two-thirds of this is expected to be used to support ministry and mission in the new Borders groupings, subject to ongoing reviews and assessment of need. The remaining third will mainly be used to pay Mixed Mode Student grants, estimated to cost £12,000 in 2022 when, exceptionally, we will have three students in training for most of the year. Congregational mission grants up to £15,000 in total will still be available using unspent UTP income from previous years.

The ***St Andrew's and St Paul's Funds*** have a combined budgeted UTP income of £7,000 which is available for building grants and potentially other church projects.

The ***Covid Relief Fund*** will have any further congregational donations added and, together with Dunderdale grants from the Province for needy congregations, will be available to help meet longer-lasting effects of the pandemic.

**Ian Lawson**  
**Diocesan Treasurer**  
**27 September 2021**

**DIOCESE of EDINBURGH**

**General Fund: Half year accounts and 2022 Budget**

2020 Gen Fd Actual	INCOME Category	2021 General Fund			2022 Gen Fd Budget	Comments re budget figures
		Actual 6 months	Budget 12 months	Budget utilised		
19,464	Donations and grants	1,373	15,775	9%	13,020	Expect less from AllChurches
528,128	Quota from congregations	237,426	475,310	50%	484,816	2% increase on 2021
52,337	Provincial grants for Gen Fund costs	26,581	58,338	46%	56,420	MMSG and Bishop/Dean grants
118	Income from charitable activities	6,017	6,500	93%	5,000	Rent Newcraighall
10,095	Income from Diocesan services	6,369	15,700	41%	4,324	SCVO recharges omitted here and from costs
62,693	Investment income (UTP)	31,095	56,756	55%	67,279	Assumes 65p per unit (2020 - 58p)
672,835	<b>TOTAL INCOME</b>	308,860	628,379	49%	630,859	
	<b>EXPENDITURE categories</b>					
280,278	Provincial quota and wider church involvement	120,930	242,735	50%	270,688	Provincial quota up 11% on 2021
104,603	Office of Bishop and Dean	51,314	114,073	45%	118,398	
	Mission and Ministry					
	<i>Training for the clergy</i>	466	1,900	25%	1,400	
	<i>Support for existing clergy</i>	6,750	38,300	18%	39,047	Includes new DMO post; offsets Conference income
	<i>Central mission costs</i>	2,324	6,100	38%	8,039	Pilgrimage; events; University rent; Newcraighall costs
	<i>Youth &amp; children</i>	13,116	25,926	51%	26,666	
	<i>Administrative support</i>	1,470	12,000	12%	14,058	New part time admin support
	<i>Grants to congregations and individuals</i>	3,100	16,000	19%	8,800	Travel grants; CMD grants; ordinand robes grants
85,773		27,226	100,226		98,009	
	Central support costs					
	<i>Staff</i>	30,450	67,272	45%	74,705	New assistant DA; Comms Officer
	<i>Office costs</i>	14,592	31,782	46%	31,890	
	<i>Facilities and services</i>	12,733	40,391	32%	24,107	Omits c£10k direct recharges to congregations
140,954		57,775	139,445		130,701	
26,986	Governance	8,816	21,900	40%	18,000	One-off legal costs now covered by contingency
638,594	<b>TOTAL EXPENDITURE</b>	266,061	618,379	43%	635,797	
34,241	<b>Net income/(expenditure)</b>	42,799	10,000		(4,937)	
	<b>Contingency</b>		10,000		20,000	Increased to cover wider range of uncertainties
34,241	<b>Surplus/deficit</b>	42,799	0		(24,937)	Funded from £39k of savings/deferments from 2021